

LOGISTICS SECTION CHIEF CHECKLIST

LOGISTICS SECTION CHIEF – During an Incident, complete this form as you implement assigned tasks.

Your name _____ Date _____ Time _____

Check-in to IC: complete _____ delayed _____ unable _____

Tactical Plan: Evacuate Building _____ Evacuate campus _____

Shelter in place _____ Lockdown _____ Other _____

Divisions / Buildings Affected: All _____

List locations _____

Time	Resources or Services Required	Sources Contacted	Delivery Location Time/ Cost	Notes / PO Approval / Commitment / Communication