

OPERATIONS SECTION CHIEF CHECKLIST

OPERATIONS SECTION CHIEF – During an Incident, complete this form as you implement assigned tasks.

Your name _____ Date _____ Time _____

Check-in to IC: complete _____ delayed _____ unable _____

Strategy: Evacuate Building _____ Evacuate and close campus _____

Shelter in place _____ Lockdown _____ Other _____

Divisions or Buildings Affected: All _____

List _____

Division	Areas	Supervisor Activated / Informed	First Report	Second Report	Other
West	Angst Hall Lewis Hall Reeves Hall Hodson Hall Tarro Theater Parker House Int'l Modular				
North	Nelson Diesel Building Diesel Modular Roberts Hall Maintenance Fieldhouse D Modular Fire Tower Campus View				
East	Library Campus Ctr Ford Hall Duvall Pavilion Annex				
Other Facility	McIntyre Hall Playfields Fam Learn Ctr Church Bldg Chinook Skills Center BRC				