I. CALL TO ORDER:

   The Chair called the meeting to order at 4:30 p.m.

II. ROLL CALL AND DECLARATION OF A QUORUM:

   The Chair recognized that a quorum of Board members were present.

III. FLAG SALUTE

IV. INTRODUCTION OF GUESTS:

   Dr. Tollefson introduced Dr. Harriet Custer, Executive Vice President for
   Instruction and Student Services. Dr. Custer began her new position on July 16,
   2007.

V. CONSENT AGENDA:

   1. Board Meeting Minutes – June 7, 2007

   The consent agenda items were approved as presented.

VI. INFORMATION ITEM:

   1. Update on the Campus Center Remodel
Dave Scott, Assistant Director of Facilities, provided an update on the Campus Center remodel. He invited the Trustees to take a “hard hat” tour to view the construction site.

The Chair announced that the Trustees would recess for approximately 15 minutes so that they could tour the Campus Center construction site.

The Board adjourned at 4:40 p.m.
The Board reconvened into open session at 5:00 p.m.

VII. COLLEGE REPORTS:

1. ASSVC – Alan Muia introduced Chris Palmer, ASSVC President, and Peter Johnson the Mount Vernon Campus ASSVC Vice President, for 2007-08.

Chris highlighted the following items in his report:

- Meetings will be held regarding the Tech Fee and reassessing the funds;
- Math Lab receiving new computers;
- ASSVC is currently researching carpool incentive programs;
- ASSVC is working with administration on standardizing clocks used throughout the district;
- Students are working with the Student Life area on enrollment/retention programs.

2. SVCFT – No report.

3. WPEA – No report.

Administrative Services – Kim Cook reported for Tom Harker. Kim distributed the preliminary June 30 report. She stated that July 24 is the final close date for the fiscal year. Kim reported that there will be a carryover of approximately $150,000.

5. Instruction & Student Services – Dr. Custer stated that she will have a report prepared for the next Board meeting.

6. Whidbey Island Campus – Dr. Donahue distributed copies of the “North Whidbey Island Economic Indicators” newsletter. He stated that the newsletter is compiled each spring/summer by technical writing students at the Whidbey Island Campus. The newsletter documents changing economic conditions in the Oak Harbor region – retail sales, housing, population, employment, and tourism.

Dr. Donahue reported that the golf tournament on June 22 was a great event and grossed $42,000. Most of the participants stayed for the dinner and that the
auction went very well. Dr. Donahue stated that the Foundation did a wonderful job and he gave special acknowledgement to Rachael Willet and said that she did an amazing job. He said in his 15 years of working with the event, this tournament went the smoothest.

Dr. Donahue gave a brief update on district enrollment – he stated that state funded enrollment is up 12% compared to summer 2006 and that headcount is up six percent for all funds.

7. President – Dr. Tollefson stated that a copy of his recent activities has been distributed to the Trustees.

Dr. Tollefson highlighted the following recent activities:

- He stated that the Whidbey golf tournament was an excellent event and he too acknowledged the good work done by Rachael Willet and the Foundation in organizing the event;
- The groundbreaking for the new Angst Hall was held on June 27. There was a large community turnout for the event and we were fortunate to have Governor Gregoire as a featured speaker.

Dr. Tollefson stated that the state Legislature this past spring approved a $1 million budget for a site search for a University of Washington (UW) branch campus to be located in Skagit, Island, or Snohomish counties. Skagit and Island county site selection discussions have been scheduled for July 27, Noon to 1:30 p.m. at the Whidbey Island Campus and for August 14 in Mount Vernon, time and location to be determined.

Dr. Tollefson stated that he spent numerous hours last spring in meetings and discussions with legislators on this issue. He said that ultimately there was support for a branch campus over a university center. The population of Snohomish County is approximately 990,000, Skagit, Island, and San Juan counties combined have a population of approximately 210,000—Dr. Tollefson stated that the chances of having the branch campus located in Mount Vernon is very slim.

Dr. Tollefson stated that the UW has asked that the Board of Trustees for the four community colleges, Cascadia, Edmonds, Everett, and Skagit Valley, primarily affected to submit a resolution in support of a UW branch campus in North Snohomish County. He distributed a copy of the resolution recently approved by the Everett Community College Board of Trustees and said that he will bring a similar resolution to the Trustees for their consideration at the September 11 meeting. Dr. Tollefson said that language he will add to SVC’s resolution is that he will ask that the UW commit to providing Skagit and Island counties with programs that can be delivered via distance education. He stated that the UW would not agree to this when it came up in meetings
but he feels it should be in SVC’s resolution as the legislature gave SVC $3 million for interactive classrooms in the new science and allied health building specifically for university upper division classes.

Mr. Piercy asked about including San Juan County in the resolution. Dr. Tollefson responded that SVC can deliver distance education classes to the San Juan Islands because of the fiber optic line. He said that San Juan County has not been part of these discussions in the past; however, San Juan County can be included in SVC’s resolution.

Dr. Tollefson asked the Trustees to please contact him if they have any questions.

Board of Trustees – The Chair stated that TACTC has asked for Trustee representatives from each college for the TACTC Board of Directors and Legislative Steering Committees and to please contact her if they are interested in serving on either committee.

Mr. del Bosque shared information about the recent Governor’s/Department of Community, Trade and Economic Development’s education and economic mission in which he and Dr. Tollefson recently participated. The objective of the mission was to open trade doors for companies, meet with key leaders to improve conditions for business and further education and cultural relations between Washington State and Mexico.

Mr. del Bosque stated that the highlight of the trip was a reception at the residence of the US Ambassador to Mexico and that during the reception Dr. Tollefson signed an agreement with the President of the University of Guanajuato that was witnessed by Ambassador Garza, Governor Gregoire, and Juli Wilkerson, Director of the Department of Community, Trade and Economic Development. The agreement will encourage the exchange of faculty, students, and academic information.

Mr. del Bosque reported that while on the trip they visited several other colleges and presented information on SVC at the World Trade Center in Mexico City.

Dr. Tollefson said that while in Guadalajara he made contact with Secretary of Education for the State of Jalisco and that the Secretary is very interested in initiatives to do a better in the areas of English as a Second Language, School to Work issues, and interest in Marine Maintenance Technology.

The Chair thanked Dr. Tollefson and Mr. del Bosque for representing Skagit Valley College on the trip.

VIII. PUBLIC COMMENT: No requests were submitted.
IX. NEXT MEETING:

Tuesday, September 11, 2007, 4:30 p.m., Mount Vernon Campus – Czarna Collins Room

X. EXECUTIVE SESSION:

The Chair stated that the Board would need to adjourn to Executive Session for approximately 15 minutes to discuss the performance of a public employee. She stated that action may be taken when the Board returned to open session.

The Board convened into Executive Session at 5:50 p.m.
The Board reconvened into Open Session at 6:05 p.m.

XI. ACTION ITEM:

1. Recommendation of Addendum to President’s Contract

It was moved by Mr. Jess del Bosque and seconded by Mr. Tom Moser to amend the Presidential Contract executed September 12, 2006 with respect to the salary received by the President. The President currently receives a salary of $152,034. As of September 1, 2007 this amount shall increase to an annual salary of $156,899. This rate is based on an increase of a 3.2% COLA approved by the State Legislature effective September 1, 2007 and received by other college exempt employees.

MOTION PASSED UNANIMOUSLY.

The Chair distributed information on material for Board self-evaluations. She asked the Trustees to review the information to see if they would like to use this format for the self-evaluation process or if they would like to consider other forms.

XII. ADJOURNMENT:

There being no further business, this meeting was adjourned at 6:15 p.m.

____________________________________________________________________
Margaret Rojas, Chair  Gary Tollefson, President
Executive Secretary to the Board  Lisa Radeleff, Administrative Assistant