

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
WEDNESDAY, APRIL 9, 2003
4:00 p.m. – Board Room
2405 E. College Way
Mount Vernon, WA 98273

BOARD MEMBERS IN ATTENDANCE:

Mrs. Elizabeth Hancock, Chair
Mr. Jess del Bosque
Dr. Barbara Andersen
Mr. Tom Moser
Mr. Mel Takehara
Mr. George Smith, Interim President & Executive Secretary to the Board

ADMINISTRATIVE SUPPORT:

Ms. Lisa Radeleff, Administrative Assistant/Executive Secretary to the President

I. CALL TO ORDER:

The Chair, Mrs. Elizabeth Hancock, called the meeting to order at 4:05 p.m.

II. DECLARATION OF A QUORUM:

The Chair recognized that a quorum of Board members were present.

III. ACTION ITEM:

1. Amendment to the Agreement for the Performing Arts and Conference Center for Management Services

Mr. Bruce Klewer reviewed the proposed changes to the agreement for management services of the performing arts and conference center. Discussion followed.

It was moved by Mr. Mel Takehara and seconded by Mr. Tom Moser to approve the Amendment to the Performing Arts and Conference Center for management services between Skagit Regional Public Facilities District, Skagit Performing Arts Council and Skagit Valley College.

MOTION PASSED UNANIMOUSLY.

The Chair thanked Mr. Mike Crawford, Chair of the Skagit Regional Public Facilities District, for the work on the agreement. Mr. Crawford thanked the Board for approving the amendment and stated that construction on McIntyre Hall is expected to begin during the second week of May.

IV. STUDY SESSION:

1. 2003-04 Operating Budget

Mr. George Smith reviewed and discussed the budget planning guidelines that the college is using to develop the 2003-04 operating budget. He announced that he had just learned that there will not be any further budget reductions from the state for the current year.

Mr. Klewer distributed and reviewed information on the proposed operating budget for fiscal year 2003-04. Discussion followed. Mr. Klewer stated that Cabinet will be continuing to meet and discuss the development of the budget using the planning guidelines. Discussion followed.

The Chair asked that the budget meet the requirements of Board Policy EF-1, which states that "out-come based reports shall be provided to the Board for discussion." Mr. Smith stated that the budget planning state the college's mission, vision and values and the Board's established priorities. The Chair stated that the Board would like to see how the final budget specifically connects to those priorities.

V. EXECUTIVE SESSION:

The Chair announced that the Board would take a ten-minute break and then convene into executive session for approximately 45 minutes to discuss a personnel issue.

CONVENED INTO EXECUTIVE SESSION AT 5:30 P.M.
RECOVERED INTO OPEN SESSION AT 6:30 P.M.

VI. NEXT MEETING

April 14, 2003, 5:00 p.m., Board Room at the Mount Vernon Campus

VII. ADJOURNMENT

There being no further business, and no action taken during executive session, the meeting was adjourned at 6:32 p.m.

Elizabeth Hancock, Chair

George Smith, President
Executive Secretary to the Board
Lisa Radeleff, Secretary to the President