

# Petition For Reinstatement

Reinstatement petition is for:

Financial Aid  
 SS # \_\_\_\_\_  
 SID # \_\_\_\_\_

Academic  
 SID # \_\_\_\_\_

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ College Major \_\_\_\_\_

Reinstatement is for:  Summer  Fall  Winter  Spring **Are you currently enrolled?**  Yes  No

Campus of primary attendance:  Mount Vernon  Oak Harbor  San Juan  South Whidbey  Distance Education

**Please explain specific reasons for your past scholastic performance:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Please describe steps you have taken to prevent a reoccurrence of the reasons listed above:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Notes

1. Additional sheets and any other supporting documentation may be attached as necessary. (See Note #3.)
2. Medical reasons should be accompanied by documentation from a physician regarding illness or injury, including length of time medical problem has existed.
3. If petition is for Academic and Financial Aid reinstatement, two copies of all supporting information must be attached.
4. Registration and Financial Aid operate under separate rules and regulations, and in some cases different determinations may be made.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

### Advisor Use Only

After completing the upper portion of the petition, the student must make an appointment with their advisor, counselor, or vocational instructor to review the petition, ASSET or COMPASS test scores, and academic transcripts. Based on this review, an appropriate schedule or course of action will be developed and detailed below. The student must submit this form to Registration and/or Financial Aid.

Classes for which the student should register for the quarter noted, and/or enrollment notes:

\_\_\_\_\_  
 \_\_\_\_\_

**Advisor, counselor or vocational instructor certification: Based on a meeting with this student and a review of the reinstatement petition, test scores, and academic transcripts, I propose the above course of action. Note: If there are additional details that should be considered by the Registration or Financial Aid committees when making a determination on this case, a confidential addendum to this petition may be submitted within one hour of the meeting.**

\_\_\_\_\_  
 Date \_\_\_\_\_ Time \_\_\_\_\_

Advisor / Counselor / Vocational Instructor's Signature

### Registration / Financial Aid Committee Use Only

Readmission approved based on:  Student petition  Past success in school  Time off from school  Medical documentation  
 Transcript review  Reduced load  Advisor recommendation  Other \_\_\_\_\_

Readmission denied based on: \_\_\_\_\_

White copy: Financial Aid  Yellow copy: Registration  Pink copy: Student  Remove hold on Unusual Action screen Date completed \_\_\_\_\_