

MINUTES OF THE BOARD OF TRUSTEES MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
MONDAY, MAY 12, 2003
5:00 p.m. – Board Room
2405 E. College Way
Mount Vernon, WA 98273

BOARD MEMBERS IN ATTENDANCE:

Mrs. Elizabeth Hancock, Chair
Mr. Jess del Bosque
Dr. Barbara Andersen
Mr. Tom Moser
Mr. Mel Takehara
Dr. Gary Tollefson, President & Executive Secretary to the Board

ADMINISTRATIVE SUPPORT:

Ms. Lisa Radeleff, Administrative Assistant/Executive Secretary to the President

I. CALL TO ORDER:

The Chair, Mrs. Elizabeth Hancock, called the meeting to order at 5:00 p.m.

II. DECLARATION OF A QUORUM:

The Chair recognized that a quorum of Board members were present.

The Chair welcomed Dr. Gary Tollefson to his first Board meeting as President of Skagit Valley College.

The Chair announced that there would be a Public Comment section of the meeting and if anyone would like to speak they would need to complete a Public Comment Form and turn it into Ms. Lisa Radeleff.

III. FLAG SALUTE

IV. CONSENT AGENDA:

1. Regular Meeting Board Minutes – April 14, 2003

The consent agenda item was approved as presented.

V. INFORMATION ITEMS:

1. Public Comment

No report.

2. Correspondence

No correspondence items were presented.

3. Services and Activities Budget

Mr. Alan Muia, Director of Student Life, distributed and reviewed information regarding the proposed Services and Activities Budget for 2003-2004. He stated that the Services and Activities Budget Committee will meet one final time before the budget is sent to the Board of Trustees for approval in June.

Mr. Ray Acocella, President of the Associated Students of Skagit Valley College, stated that the students appreciated the Trustees approval, at the April Board meeting, to maintain the Services and Activities Fee at the current level.

Dr. Andersen asked about the status of Cardinal Cove. Mr. Acocella said that the students are looking at selling the property, however, there needs to be more discussion on the topic. He stated that the intent is to sell Cardinal Cove and use the proceeds for capital projects. Mr. Muia stated that the Board will hold a study session regarding Cardinal Cove with Cabinet and student representatives before a final decision is made. Dr. Tollefson stated that there was discussion at Cabinet and Admin Team regarding holding public forums for the community regarding the sale of Cardinal Cove.

VI. ACTION ITEMS:

1. Resolution 03-02, Collective Bargaining Representative

Dr. Tollefson stated that the Board had received information at a previous study session on selecting a means of negotiating with the Washington Public Employees Association (WPEA) on behalf of the Skagit Valley College District. He stated that at the last WACTC President's meeting it was reported that 80-90% of the community and technical colleges in Western Washington were electing to select the option of the Governor's Office as the negotiating representative with WPEA.

It was moved by Mr. Tom Moser and seconded by Mr. Jess del Bosque to approve Resolution 03-02, which selects the option of the Governor's Office to negotiate with WPEA on behalf of the Skagit Valley College District.

MOTION PASSED UNANIMOUSLY.

The Chair read Resolution 03-02, Collective Bargaining Representative.

2. Resolution 03-03, Signature Approval

It was moved by Dr. Barbara Andersen and seconded by Mr. Jess del Bosque to approve Resolution 03-03, authorizing that disbursements for Skagit Valley College be made by check signed by Dr. Gary Tollefson, President and Mr. Bruce Klewer, Vice President Administrative Services.

MOTION PASSED UNANIMOUSLY.

The Chair read Resolution 03-03, Signature Approval.

VII. EXECUTIVE SESSION:

The Chair stated that the Trustees would need to adjourn to Executive Session to discuss the performance of public employees. They would adjourn for approximately 15 minutes.

**CONVENED INTO EXECUTIVE SESSION AT 5:20 P.M.
RECONVENED INTO OPEN SESSION AT 5:30 P.M.**

VIII. ACTION ITEM:

1. Tenure

A) Beth Cole, Student Support Services Counselor, Mount Vernon Campus
It was moved by Mr. Tom Moser and seconded by Mr. Mel Takehara to approve the granting of tenure to Ms. Beth Cole, Student Support Services Counselor.

MOTION PASSED UNANIMOUSLY.

B) Marie Johnson, Business Management Training Instructor, Mount Vernon Campus
It was moved by Mr. Mel Takehara and seconded by Mr. Tom Moser to approve the granting of tenure to Ms. Marie Johnson, Business Management Training Instructor.

MOTION PASSED UNANIMOUSLY.

C) Patrick McVicker, Firefighter Training Instructor, Mount Vernon Campus
It was moved by Dr. Barbara Andersen and seconded by Mr. Mel Takehara to approve the granting of tenure to Mr. Patrick McVicker, Firefighter Training Instructor.

MOTION PASSED UNANIMOUSLY.

IX. COLLEGE REPORTS:

1. ASSVC

On behalf of the Associated Students of Skagit Valley College, Mr. Ray Acocella welcomed Dr. Gary Tollefson.

Mr. Acocella reported that elections will soon be held and that for many positions more than one candidate is running for office. He introduced Ms. Charese Hinshaw as the only candidate running for the office of president.

Mr. Acocella reported that the last ASSVC meeting of the year will be held on May 14. He stated that the sale of Cardinal Cove and the purchase of a seven-passenger van will be discussed.

2. SVCFT

Ms. Trish Barnes, on behalf of SVCFT, welcomed Dr. Tollefson.

Ms. Barnes reported that elections for SVCFT officers for 2003-2004 will be held in approximately two weeks. She reported that the current negotiated agreement between SVCFT and the Board is nearing an end and that negotiation teams will be meeting this week to discuss schedules and expectations as this year's contract work begins. Ms. Barnes stated that faculty began reviewing the current contract in September of 2002. She reported that the SVCFT negotiators will be participating tomorrow and Wednesday in the initial interest-based bargaining training.

Ms. Barnes invited the Trustees to attend the final Jill Fugate Presentation. She reported that Ms. Linda Smith, Speech and Communications Instructor on the Mount Vernon Campus, will be reading from her poetry on May 22 at 2:30 p.m. in Ford Hall 101. Ms. Barnes also invited the Trustees to attend the Sixth Annual Student Social Issues Symposium. She stated that the theme of this year's symposium is Risk and that students as well as visiting lecturers will be exploring risk in a number of contexts and from a number of perspectives.

3. WPEA

Mr. Geoff MacCombe welcomed Dr. Gary Tollefson.

Mr. MacCombe stated that representatives from classified staff will participate in the upcoming interest-based bargaining training session. He reported that WPEA is in the process of gearing up for the creation of the HeadStart bargaining unit and whether or not it will become a closed shop.

Mr. MacCombe stated that elections for WPEA would soon be held. He reported that WPEA was keeping a close eye on how the 2003-04 operating budget will effect classified staff.

4. 2002-03 Operating Budget

Mr. Bruce Klewer, Vice President of Administrative Services, distributed and reviewed a status report through April on the 2002-03 operating budget.

5. Foundation

Mr. Mel Takehara reported that the Mount Vernon Honors Reception was held on May 8 and that 40 scholarships were awarded. He stated that 13 students received the President's Medal for achieving a GPA of 3.9 or higher.

Mr. Takehara reported that the Foundation's annual campaign goal for 2003 is \$600,000 and that to-date \$400,000 has been raised. He stated that the Mount Vernon Campus golf tournament will be held on May 16 and the Whidbey Island Campus golf tournament will be held on June 27.

6. PFD Report

Dr. Barbara Andersen stated that contract language had been finalized regarding construction status and that construction is expected to begin within the next two weeks. She reported that construction is expected to continue for a 15-month period with two additional months to commission the building and a planned opening night late in fall 2004.

7. TACTC

Dr. Andersen stated that the legislative budget is not yet finalized and that she encouraged people to contact their state legislators and remind them to think of community colleges as a solution to the problem.

8. President

Dr. Tollefson thanked all who were a part of the welcome celebration and said that he was very pleased by the excellent community turnout.

Dr. Tollefson stated that he attended the Honor's Reception at Mount Vernon and that it was a wonderful and very well done event. He said that he was looking forward to the Whidbey Island Campus Honor's Reception on May 16.

Dr. Tollefson reported that Mrs. Helen Connite recently passed away and that he and Mr. Dennis Rohloff attended the memorial service. He stated that the college has been in negotiations with Mrs. Connite regarding the acquisition of her home.

Dr. Tollefson congratulated Mr. Tom Moser on being named a "Super Lawyer" for the third consecutive year. He also noted the recent Skagit Valley Herald article regarding the signing of the bill allowing children of illegal immigrants to attend college at the in-state tuition rate. He noted that the article features Ms. Susan Tinker, Vice President Educational Services and Ms. Angelica Hernandez, Language and Literature Instructor.

9. Board of Trustees

The Chair stated that elections for a Vice Chairperson will be held at the June Board meeting. She stated that anyone interested in the position, or nominating someone for the position, should contact her prior to the June 12 Board meeting.

Discussion was held regarding establishing a date and time for an operating budget study session. Following discussion it was decided to hold the study session on May 27 at 4:15 p.m. in the Board Room.

Discussion was held regarding the Association of Community College Trustees meeting, June 25-28 in San Francisco. Following discussion it was decided that no one would attend the meeting.

Discussion was held regarding the appointment of Trustees to represent Skagit Valley College on the TACTC Board of Directors and the TACTC Legislative Committee. Following discussion it was decided that Mr. Jess del Bosque will serve on the TACTC Board of Directors and Mr. Mel Takehara will serve as the TACTC Legislative Committee representative.

X. NEXT REGULAR MEETING:

Thursday, June 12, 2003, 1:00 p.m. – San Juan Center, Friday Harbor.

XI. EXECUTIVE SESSION:

The Chair stated that the Trustees would need to adjourn to Executive Session to discuss personnel issues. They would adjourn for approximately 30 minutes.

**CONVENED INTO EXECUTIVE SESSION AT 6:00 P.M.
RECONVENED INTO OPEN SESSION AT 6:25 P.M.**

No action was taken during Executive Session.

XII. ADJOURNMENT:

There being no further business, this meeting was adjourned at 6:26 p.m.

Elizabeth Hancock, Chair

Gary Tollefson, President
Executive Secretary to the Board
Lisa Radeleff, Secretary to the President