

MINUTES OF THE BOARD OF TRUSTEES MEETING  
COMMUNITY COLLEGE DISTRICT NO. 4  
SKAGIT VALLEY COLLEGE  
THURSDAY, JUNE 12, 2003  
1:45 p.m. – Key Bank Conference Room  
95 Second Street South  
Friday Harbor, WA 98250

BOARD MEMBERS IN ATTENDANCE:

Mrs. Elizabeth Hancock, Chair

Mr. Jess del Bosque

Dr. Barbara Andersen

Dr. Gary Tollefson, President & Executive Secretary to the Board

ADMINISTRATIVE SUPPORT:

Ms. Leslie Croot, Information Research Analyst

I. CALL TO ORDER:

The Chair, Mrs. Elizabeth Hancock, called the meeting to order at 1:45 pm

II. DECLARATION OF A QUORUM:

The Chair recognized that a quorum of Board members were present.

Flag Salute.

The Chair announced that there would be a Public Comment section of the meeting and if anyone would like to speak they would need to complete a Public Comment Form.

III. CONSENT AGENDA

1. Regular Meeting Board Minutes- May 12, 2003
2. Special Meeting Board Minutes – May 27, 2003

The consent agenda items were approved as presented.

IV. INFORMATION ITEMS

1. Public Comment – Elizabeth Hancock

No report.

2. Correspondence – Gary Tollefson

No correspondence items were presented.

V. ACTION ITEMS

1. 2003-04 Operating & 2003-05 Capital Budget Continuing Authority

Dr. Tollefson stated that the budget could not be presented to the Board for approval until the State Board for Community and Technical Colleges passed it on June 23<sup>rd</sup>. He asked for continuing spending authority until after the Board had passed it.

It was moved by Dr. Barbara Andersen and seconded by Mr. Jess del Bosque to give Dr. Tollefson continuing spending authority until the next Board Meeting on July 14, 2003.

MOTION PASSED UNANIMOUSLY

2. Services and Activities Budget – Alan Muia

It was moved by Dr. Barbara Andersen and seconded by Mr. Jess del Bosque to approve the Services and Activities budget.

MOTION PASSED UNANIMOUSLY

3. Board of Trustees Meeting Dates, 2003-2004 – Elizabeth Hancock

It was moved by Mr. Jess del Bosque and seconded by Dr. Barbara Andersen to approve of the Board of Trustees Meeting Dates (dates attached) for the upcoming 2003-2004 academic year.

MOTION PASSED UNANIMOUSLY

4. Election of Vice Chairperson – Elizabeth Hancock

It was indicated that Mr. Tom Moser (absent) expressed an interest in being Vice Chairperson. If elected, after his term as Vice Chairperson, he will automatically become Chairperson.

It was moved by Dr. Barbara Andersen and seconded by Mr. Jess del Bosque to nominate Mr. Tom Moser for Vice Chairperson.

MOTION PASSED UNANIMOUSLY

5. Out of State Tuition – Bruce Klewer

Mr. Bruce Klewer presented information regarding the impact of the out-of-state tuition waiver. Out-of-State tuition has been waived for out-of-state students (For U.S. citizens only. International students pay a non-resident tuition: greater than in-state, but less than out-of-state tuition.), which has resulted in a significant increase in FTE students, out-of-state enrollments, and increased revenue. Whidbey Island is the college campus that has benefited the most, and Marine Technology is the program that has benefited the most. In the 33 community college districts, only four are not giving waivers. It was suggested that if SVC did not continue the waiver that the bordering colleges would absorb the students that are currently using the waiver.

It was moved by Mr. Jess del Bosque and seconded by Dr. Barbara Andersen to continue the tuition waiver for one year, reviewing the impact of the program again at that later time.

MOTION PASSED UNANIMOUSLY

VI. COLLEGE REPORTS

1. ASSVC – Ray Acocella, Sr.

Two-thirds of the student government positions are filled. Charisa Henshaw will be the new president. There has also been the purchase of a seven-person van. Mr. Acocella is thankful for his time spent here, and is sorry to leave.

2. SVCFT

Nothing to report.

3. WPEA

WPEA has now affiliated with UFCW and is now WPEA/UFCW Local 365. Head Start union shop vote deadline is June 12, results should be announced June 13. Interest Based Bargaining Training may be a viable option for negotiations in Fall 2004. It's use will be determined by the chapter at a later point in time. New chapter officers have been elected. Ms. Carolyn Batchelor will represent classified staff at BOT meetings beginning in July. Two reclassification requests were recently approved by Cabinet. One reclassification was denied and is being appealed. Concerns include the effectiveness of the Labor/Management committee, the administration of the Employee Development and Performance Plan, negative effects of budget cuts and increasing health care costs, and limited communication with top administrators.

4. San Juan Center Update – Colleen Clancy

Ms. Colleen Clancy distributed the San Juan Center Annual Report and reviewed enrollments, the growing importance of the Local Economic Development Council, and the Leadership Development Project.

5. Foundation

The Foundation has targeted \$600,000 for it's 2003 Annual Campaign, which started on January 1<sup>st</sup> of this year. To date, the Foundation has raised \$458,079 in cash, pledges and in-kind gifts. This does not include McIntyre Hall donations. Since January 1 of this year the Foundation has taken in donations of \$55,814. Since the beginning of the McIntyre campaign, the Foundation offices have collected \$187,649.

6. PFD Report – Jess del Bosque

Construction is underway.

7. TACTC – Barbara Andersen

Nothing to report.

8. President – Gary Tollefson

The College has adopted a revised logo based on community input and will implement it over time with zero impact on budget. Gary also discussed the state of the President's Office with the absence of Lisa Radeleff, and the support of other staff members for their contributions in her absence. Finally, August 15 is the tentative date of the next strategic planning meeting with the board.

9. Board of Trustees – Elizabeth Hancock

Dr. Tollefson shared a letter from Mr. Gregg Davison who thanked SVC for working cooperatively with Skagit Valley Hospital. Michele has been working with them, and there will be additional follow up on cooperative efforts with Skagit Valley Hospital.

Dr. Andersen also suggested the Board create the "Diamond Award" to recognize extraordinary service to SVC. This award would be bound to the following criteria: (1) used to recognize any type or kind of service or contribution, (2) trustees and only trustees can make recipient nominations, (3) trustees and only trustees can vote on who receives this award, (4) the vote must be unanimous of all five board members, and (5) the award would be administered at any time deemed appropriate, not tied to a specific date or timeframe.

VII. NEXT REGULAR MEETING:

Monday, July 14, 2003, 5:00 pm - South Whidbey Center, Whidbey Island

VIII. EXECUTIVE SESSION

1. Personnel

No personnel items were presented.

No formal Executive Session was held.

IX. ADJOURNMENT

There being no further business, this meeting was adjourned at 3:00 p.m.

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Elizabeth Hancock, Chair

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Gary Tollefson, President  
Executive Secretary to the Board  
Leslie Croot, Information Research Analyst