

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING  
COMMUNITY COLLEGE DISTRICT NO. 4  
SKAGIT VALLEY COLLEGE  
Thursday, June 12, 2003  
11:00 a.m. – San Juan Center  
221 Weber Way  
Friday Harbor, WA 98250

BOARD MEMBERS IN ATTENDANCE:

Mrs. Elizabeth Hancock, Chair  
Mr. Jess del Bosque  
Dr. Barbara Andersen  
Dr. Gary Tollefson, President & Executive Secretary to the Board

ADMINISTRATIVE SUPPORT:

Ms. Fay Shane

I. CALL TO ORDER:

The Chair, Mrs. Elizabeth Hancock, called the meeting to order at 11:00 a.m.

II. DECLARATION OF A QUORUM:

The Chair recognized that a quorum of Board members were present.

III. STUDY SESSION:

1. Head Start Program

Ms. Marijo Olson, Vice President of Business and Community Development, reported that SVC is one of four community colleges in the state system with oversight of a Head Start program. Edmonds, Lower Columbia and Spokane, are the remaining three schools.

Ms. Margy Miller, Director of Head Start, presented a PowerPoint overview of the program. Discussion followed regarding Trustee responsibility, eligibility, demographics, measurable outcomes and function of the policy council.

The Board was given copies of the Head Start Policy Council Guidance draft and the Grantee Verification Form for review.

Ms. Miller will provide comprehensive audit reports to each member of the Board of Trustees with resolutions implemented or sought regarding issues in the audit. Resolutions regarding the Policy Council will be revisited at the July meeting of the Board.

IV. NEXT MEETING:

June 12, 2003, 1:45 p.m., Key Bank Conference Room, 95 Second Street South,  
Friday Harbor, Washington.

V. ADJOURNMENT:

There being no further business, the meeting was adjourned at 11:50 a.m.

---

Elizabeth Hancock, Chair

---

Gary Tollefson, President  
Executive Secretary to the Board  
Fay Shane