

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
TUESDAY, NOVEMBER 4, 2008
3:30 p.m. – Multipurpose Room
2405 E. College Way
Mount Vernon, WA 98277

BOARD MEMBERS IN ATTENDANCE:

Mr. Tom Moser, Chair
Ms. Debra Lisser
Mr. Don Piercy
Mr. John Stephens
Dr. Gary Tollefson, President & Executive Secretary to the Board

ADMINISTRATIVE SUPPORT:

Lisa Radeleff, Executive Secretary to the President

I. CALL TO ORDER:

The Chair called the meeting to order at 3:30 p.m.

II. ROLL CALL AND DECLARATION OF A QUORUM:

The Chair recognized that a quorum of Board members were present.

III. STUDY SESSION:

1. The trustees toured the new science and allied health building construction site.

The meeting adjourned at 4:25 p.m.

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2405 E. College Way
Mount Vernon, WA 98273

BOARD MEMBERS IN ATTENDANCE:

Mr. Tom Moser, Chair
Ms. Debra Lisser
Mr. Don Piercy
Ms. Margaret Rojas
Mr. John Stephens
Dr. Gary Tollefson, President & Executive Secretary to the Board

ADMINISTRATIVE SUPPORT:

Lisa Radeleff, Executive Secretary to the President

I. CALL TO ORDER:

The Chair called the meeting to order at 4:30 p.m.

II. ROLL CALL AND DECLARATION OF A QUORUM:

The Chair recognized that a quorum of Board members were present.

III. FLAG SALUTE

IV. INTRODUCTION OF GUESTS:

Jennifer Fix introduced Kate Martin, education reporter for the Skagit Valley Herald.

V. CONSENT AGENDA:

1. Board Meeting Minutes – October 14, 2008

The consent agenda item was approved as presented.

2. Board Special Meeting Minutes – October 21, 2008

The consent agenda item was approved as presented.

VI. COLLEGE REPORTS:

1. ASSVC

Kristina Niemeyer, ASSVC Vice President for Mount Vernon, reported:

- Along with several other members of student government she attended the recent legislative academy in Olympia. She distributed a white paper that outlines the five critical issues students see as priorities for the Washington State Community and Technical College system during the upcoming legislative session and biennial budget process;
- On November 7 a district-wide reception will be held for all of the newly elected representatives.

2. SVCFT

Neta Cahill reported that a general membership meeting had been held earlier in the day and that faculty are looking forward to negotiations which are scheduled for later in the month. She also stated that faculty are interested in participating in the upcoming restructure forums and in continuing discussions on block scheduling. Faculty are also working with administration on the process for post tenure review and classroom evaluation of faculty.

3. WPEA

No report

4. Administrative Services

Mary Alice Grobins stated that the monthly budget status report is not yet available; she will provide the October and November report at the December meeting.

Mary Alice reported that the latest state revenue forecast will be issued on November 19. The October state revenue report is \$48 million lower than was anticipated in September's revenue forecast. Staff members are working on identifying current vacancies and looking at what can be done by implementing a hiring freeze. She stated that this work has been started in anticipation of the Governor's budget.

5. Instruction & Student Services

Dr. Harriet Custer reported that enrollments for fall continue to be about 6% above last year. The new modular classroom at Washington Elementary has been installed and Head Start is underway. Carol McCormick applied for and

received a \$10,000 grant from WalMart for furnishings for the ABE/ESL classroom side of the modular; classes will soon begin.

6. Whidbey Island Campus

Dr. Mick Donahue reported that Waste Management will be relocating their call center to Oak Harbor. He said they will employ 150 to 200 people and they provide tuition assistance for their employees. Mick said that he participated with the Island County Economic Development Council in their efforts to have Waste Management relocate to Oak Harbor. Waste Management was impressed by the Whidbey Island Campus and will hold their "welcome to the community party" in Hayes Hall on November 16.

7. President

Dr. Tollefson stated that a copy of his recent activities has been distributed to the Trustees. He highlighted the following from his report:

- October 15 - PSE/PUD forum was held; the college co-sponsored with the Skagit Valley Herald and EDASC. Attendance was between 200 and 300 people. It was an outstanding forum and a good example of an event where the college can play role to inform the public.
- October 31 – He, along with Ann Avary, Mike Swietzer, Mick Donahue, Donneta Spath, and Harriet Custer toured a variety of local marine manufacturers. .
- He has accepted appointment to the Skagit Alternative Futures Steering Committee. This group is funded through a grant obtained by the University of Washington. The committee will be looking at a variety of different factors that will influence the growth of Skagit County. It will also look at different issues and alternatives in dealing with that growth and factors that can lead in different directions.
- November 13 – SVC will be the site for the Mount Vernon Chamber of Commerce "After Hours" event. It will be held in the atrium area of the Campus Center building from 5:00-7:00 pm.
- November 20 – Champions of Diversity Awards Ceremony will be held at McIntyre Hall. This is always a great event and this year so many students have been nominated that the ceremony will be held in the theatre. He encouraged the trustees to attend and stated how much their attendance is appreciated.
- December 4 – Annual Holiday Open House, 5:00-7:00 pm.

8. Board of Trustees

Debra Lisser reported that along with Margaret Rojas and Don Piercy she recently attended the ACCT Leadership Congress. She brought conference material to share with the other trustees.

Margaret Rojas stated that it was a great conference and focused on combating poverty through education. She brought handouts from some of the other colleges and said it would be good to discuss the information that was presented.

Don Piercy reported that they each attended different breakout sessions so they could cover as many topics as possible. He said that SVC is well ahead of the curve in sustainability efforts.

IX. PUBLIC COMMENT:

No requests were submitted.

X. NEXT MEETING:

Tuesday, December 9, 2008, 4:30 p.m., Mount Vernon Campus – Multipurpose Room

XI. ADJOURNMENT:

There being no further business, this meeting was adjourned at 4:55 p.m.

Tom Moser, Chair

Gary Tollefson, President
Executive Secretary to the Board
Lisa Radeleff, Secretary to the
President