MINUTES OF THE BOARD OF TRUSTEES MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
MONDAY, SEPTEMBER 9, 2002
5:00 p.m. – Board Room
2405 E. College Way
Mount Vernon, WA 98273

BOARD MEMBERS IN ATTENDANCE:
Mrs. Elizabeth Hancock, Chair
Mr. Jess del Bosque
Dr. Barbara Andersen
Mr. Tom Moser
Mr. Mel Takehara
Mr. George Smith, Interim President & Executive Secretary to the Board

ADMINISTRATIVE SUPPORT:
Ms. Lisa Radeleff, Administrative Assistant/Executive Secretary to the President

I. CALL TO ORDER:

The Chair, Mrs. Elizabeth Hancock, called the meeting to order at 5:00 p.m.

II. DECLARATION OF A QUORUM:

The Chair recognized that a quorum of Board members were present. She welcomed Ms. Linda Woiwod in her new role as Dean of Student Services.

III. FLAG SALUTE

IV. CONSENT AGENDA:

It was moved by Mr. Tom Moser and seconded by Mr. Mel Takehara to approve the items of the consent agenda as presented.

The Chair stated that she would like to change the agenda and move the Performing Arts and Conference Center action item to this point in the meeting.
V. ACTION ITEM:

1. Performing Arts and Conference Center Ground Lease/Management Agreement

Mr. Bruce Klewer, Vice President of Administrative Services, presented a review of the process involved in developing and finalizing the ground lease/management agreement for the Performing Arts and Conference Center (PACC). The Chair thanked Mr. Klewer for his report.

Mr. Takehara and Mr. Moser, the two Trustees who worked in conjunction with the college, the Public Facilities District and the Skagit Performing Arts Council, on developing and finalizing the ground lease/management agreement, stated their support of the agreement. Mr. Moser recognized Mr. Michael Shinn, Assistant Attorney General, Ms. Lisa Wochos, Assistant Attorney General, and Mr. Bruce Klewer for their work on the agreement.

It was moved by Mr. Tom Moser and seconded by Mr. Mel Takehara to approve the Ground Lease/Management Agreement for the Performing Arts and Conference Center as presented.

MOTION PASSED UNANIMOUSLY.

The Chair again thanked Mr. Klewer, Ms. Wochos and Mr. Shinn for their work on the agreement. She asked that Mr. Mike Crawford, Chair of the Public Facilities District (PFDD), and Ms. Joan Penney, President of the Skagit Performing Arts Council (SPAC) convey the thanks of the Board to these two groups for their time and work on the agreement.

Mr. Crawford and Ms. Penney each spoke on behalf of their groups to state their support of the agreement and their thanks for a job well done. Ms. Penney then presented a cake from SPAC in celebration of the approval of the agreement.

The Chair stated that the meeting would adjourn for approximately 15 minutes for a celebration and that during the break, the three groups would sign the agreement.

The meeting was adjourned at 5:20 p.m.  
The meeting reconvened into open session at 5:35 p.m.

VI. INFORMATION ITEMS

1. Public Comment

No requests were submitted.
2. Correspondence

The Chair distributed an article on learning communities. She stated that she had also received three letters from community members regarding their concerns about the possible closure or transition of the South Whidbey Center to a computer center. The Chair stated that later in the meeting Dr. Mick Donahue, Vice President of Whidbey Island Campus, would give a report that will clarify the position of the South Whidbey Center.

3. 2002-03 Operating Budget Update

Mr. Klewer distributed information on the status of the 2002-03 Operating Budget. He stated that each month he will give the Board an updated status report. Mr. Klewer then gave a review of the 2001-02 Operating Budget.

The Chair thanked Mr. Klewer for his report.

4. South Whidbey Center Update

Dr. Donahue reviewed the enrollment trends of the South Whidbey Center from 1992-93 to 2001-02. He stated that enrollment has fluctuated at the Center, but enrollments were up this year.

Dr. Donahue reviewed the budget reductions taken by the Whidbey Island Campus for 2001-02 and 2002-03. He reviewed reasons for the concerns expressed by the South Whidbey community.

Dr. Donahue stated that due to its size even small budget reductions make a large impact on the South Whidbey Center. Discussion followed.

The Chair stated that she will relay Dr. Donahue’s comments to South Whidbey community members and will ask them to contact him for clarification.

5. Presidential Search

Mr. Moser stated that a contract had been signed with Gold Hill Associates to begin the presidential search process. He stated that the Board is beginning to assemble the members of the Presidential Search Advisory Committee and that the first meeting of the committee will be held on September 30.
VII. College Reports:

1. ASSVC

Mr. Ray Acocella, President of ASSVC, stated that student government has been working on the Mount Vernon parking issues and they plan to have the fee proposal presented at the October Board of Trustees meeting. He reported that ASSVC is busy recruiting students to serve as government member and that ASSVC elections will be held the week of September 30.

Mr. Acocella distributed copies of the 2002-03 Student Handbook, the current issue of the *Cardinal* and the fall sports schedule.

The Chair thanked Mr. Acocella for his report.

2. SVCFT

Ms. Trish Barnes, President of SVCFT, invited members of the Board to attend any or all of their meetings during fall quarter. She stated that negotiations are ready to begin on Article X and that the current contract expires June 2003.

Ms. Barnes commented on the South Whidbey Center concerns. She stated that she has heard from part-time faculty concerning the loss of benefits and salary. Ms. Barnes said SVCFT realizes there is less money but they are concerned about the way it was handled.

Ms. Barnes thanked the Board for the inclusive nature of their request for members to serve on the Presidential Search Advisory Committee, however, SVCFT would like more information about the nature of the advisory committee, and the committee’s role in be in the process. The Chair responded that the committee will meet twice; September 30 and in early spring. She stated that the Advisory Committee will work on the presidential profile in addition to the Board’s criteria. They will develop a calendar of events and characteristics desired in a president. The Chair stated that advisory committee members will read every application and will recommend a group of candidates to the Board.

Ms. Barnes stated that they would like the Board to include one current or recently past officer of SVCFT or an executive committee member. Mr. Moser asked for a list of those people, and stated that the Board will compare it to the list of those that volunteer to serve on the committee. Ms. Barnes stated that she will compile a complete list and forward it to the Board.

The Chair thanked Ms. Barnes for her report.
3. WPEA

Mr. Geoff MacCombe, President of WPEA, stated that he is working on a survey regarding the summer schedule of the 4/10-work schedule.

Mr. MacCombe stated that since the WPEA collective bargaining agreement states that one classified staff member will be appointed to the presidential search advisory committee by the WPEA President, he would like to request that the Board consider keeping to that language by having one classified staff member appointed by WPEA or having both representatives appointed by WPEA.

Mr. Takehara stated that when the Board was setting up the committee they discussed that they would like to have good representation from all groups.

Dr. Andersen stated that the Board wanted to have a broad representation from the college and community. She stated that other than the classified staff appointment, the committee was made up of all volunteers.

It was moved by Mr. Tom Moser and seconded by Dr. Barbara Andersen to change the Presidential Search Advisory Committee to include one classified staff appointment and to eliminate the volunteer position.

Dr. Barbara Andersen – yea, Mr. Jess del Bosque – yea, Mrs. Elizabeth Hancock – yea, Mr. Tom Moser – yea, Mr. Mel Takehara – abstained

MOTION PASSED.

4. Foundation

Mr. Mel Takehara gave an update on the Foundation, which included:

- Exceptional Faculty Awards were given to 12 faculty members this year for a total of $31,000. This endowment valued at $945,000 is the largest faculty endowment in the State of Washington;
- A professional development session was held on August 22. Mr. Vaughn Sherman, President of the Edmonds Foundation Board, was the facilitator for the session;
- Members of the PFD, Foundation Executive Committee, Foundation Staff, SPAC representatives, and the McIntyre family participated in a day-long workshop to develop the outline for a plan of completion for the Performing Arts Center Capital Campaign;
- The Foundation will launch a “Campus Campaign” at the September 11 in-service with the goal of raising $1000 per month from faculty and staff contributions;
- The Board of Trustees and the Foundation Executive Committee will conduct their second annual joint working session on Thursday, September 12.
5. TACTC

Dr. Barbara Andersen reviewed information the Trustees received at the September 5 TACTC Conference. Items she highlighted included:

- State Budget and Legislative Issues;
- The SMART Investment Program.

6. President

Mr. George Smith, Interim President, highlighted the following items during his report:

- SVC will host a joint Board meeting with the four community and technical colleges in our region in the near future;
- Recognized the Public Information Office, especially Ms. Arden Ainley, for the new fall schedule. The publication has been very well received;
- The new college sign at the corner of College Way and LaVenture has been installed;
- The Agriculture Education Forum was held on August 29 with Dr. Jack Becherer from Wenatchee Valley College as the keynote speaker. Mr. Smith stated that the event was well attended. Dr. Andersen thanked Mr. Smith for chairing such a great and exciting meeting.
- Mr. Smith reviewed his 2002-03 goals and objectives.

VIII. NEXT REGULAR MEETING:

Monday, October 14, 2002, 5:00 p.m. – Board Room, Mount Vernon Campus

IX. EXECUTIVE SESSION:

The Chair stated that the Trustees would need to adjourn to Executive Session to discuss personnel issues. They would adjourn for approximately 30 minutes.

CONVENED INTO EXECUTIVE SESSION AT 7:10 P.M.
RECONVENED INTO OPEN SESSION AT 7:45 P.M.

X. ADJOURNMENT:

There being no further business, and no action taken during Executive Session, this meeting was adjourned at 7:46 p.m.

_________________________  __________________________
Elizabeth Hancock, Chair    George Smith, Interim President
Executive Secretary to the Board
Lisa Radeleff, Secretary to the President