

**PART-TIME FACULTY-5040**  
**Various Positions**

**Opening Date: October 7, 2009**

**Preliminary Screening: Open until filled**  
(Applications accepted on a continuous basis.)

Skagit Valley College maintains a vacancy pool of qualified persons interested in temporary teaching positions. Positions may become available at any time and are typically filled on a quarterly basis.

Part-time faculty openings are anticipated in Psychology, Communications and Speech, Chemistry, Engineering, and Economics beginning Winter Quarter, January 2010, at the Mount Vernon Campus located in Mount Vernon, Washington. Part-time faculty are responsible for preparing and providing instruction to students in the classroom. The incumbents will report to the Academic Dean.

Skagit Valley College has been nationally recognized for the quality of our academic and professional/technical programs as demonstrated by student engagement and performance in university transfer and employment. Our main campus is located in Mount Vernon, just one hour north of Seattle and 90 minutes from Vancouver, B.C. Canada. The Mount Vernon Campus offers a general studies degree (AA) and five distinct transfer degree options: general transfer degree (AAUCT), art, business, music and science degrees. SVC also offers ATA degrees and certification training in 25 professional/ technical programs. A leader in distance education technology, SVC also offers many online course opportunities.

**RESPONSIBILITIES**

- Provide classroom instruction in the area of expertise;
- Create a positive learning environment for students using diverse teaching methods to support and enhance student success;
- Develop and incorporate contextualized curriculum and alternative delivery methods that respond to the diverse needs of the community and students;
- Provide integrated class syllabi and course outlines to students and appropriate departments;
- Assist in developing, assessing and analyzing program outcomes;
- Assess, monitor and document student performance;
- Fulfill part-time faculty responsibilities in accordance with the negotiated agreement and Skagit Valley College policies.

**SKILLS AND ABILITIES**

- Effective and skilled in teaching adults;
- Effective and skilled in team teaching;
- Communicate effectively in oral and written English;
- Adapt to a variety of teaching situations;
- Utilize a variety of teaching strategies that facilitate student learning;
- Contribute to the College's diversity initiative and foster a climate of multicultural understanding and appreciation;
- Work and interact effectively with colleagues, staff, students, administrators, and other various cultural and socio-economic backgrounds.

## **MINIMUM QUALIFICATIONS**

- Masters Degree in the appropriate field;  
AND
- Teaching experience in the appropriate field.

## **SALARY**

The salary rate for part-time faculty is based on total hours worked and is in accordance with the negotiated agreement. In order to be eligible for benefits, state regulations must be met.

## **APPLICATION PROCEDURE**

To apply for these positions, applicants must submit the following documents:

- Skagit Valley College application form;
- Letter of application addresses the responsibilities of the position and the minimum and desired qualifications;
- Current resume including names and phone numbers of three professional references;
- Transcripts documenting undergraduate and graduate coursework and degrees (unofficial transcripts may be submitted, official transcripts required upon employment);
- Completion of the supplemental question.

### **Supplemental Question**

We strive to employ individuals who possess the skills necessary to effectively work with a diverse population. Please attach a response (maximum of two pages) which addresses your experience working with other cultures and communities and how you have applied your experience to a learning/working environment.

All documents submitted as part of the application package become the property of the College and will not be returned.

## **APPLICATION DEADLINE**

Application materials will be accepted until positions are filled. For application materials, contact: Skagit Valley College; Attn: Human Resources – Recruitment; 2405 East College Way; Mount Vernon, WA 98273, Telephone (360) 416-7748; FAX: (360) 416-7878; Jobline: (360) 416-7800; TTY: (360) 416-7718; E-mail: [employ@skagit.edu](mailto:employ@skagit.edu) Website: <http://www.skagit.edu>

Any modifications to this job announcement will be posted at the Skagit Valley College Human Resources Office.

## **CONDITIONS OF EMPLOYMENT**

Skagit Valley College is committed to the health and safety of all members of its campus community. In compliance with Skagit and Island County Health Departments and SVC's immunization procedure, the following is required within sixty (60) calendar days of appointment for persons born on or after January 1, 1957: Proof of MMR vaccinations, OR copy of evidence of measles immunity OR signed waiver for the immunization requirement.

Skagit Valley College provides a drug-free environment and does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its programs and employment. Applicants with disabilities who require assistance with the recruitment process should call Human Resources at (360) 416-7748. A telecommunication device for the hearing impaired is available at (360) 416-7718.

If hired, you will be required to provide proof that you are either 1) a U.S. citizen or 2) an immigrant whose status permits you to lawfully work in this country.