

SKAGIT VALLEY COLLEGE

Supporting Documentation for Medical Withdrawal Petition

Student's Name: _____

Skagit Valley College has a withdrawal policy that allows students who have experienced a serious, debilitating physical and/or mental medical condition to withdraw from a course(s) after the published deadlines. This policy is designed to allow for unanticipated situations that prevent a student from completing his/her academic obligation and *is not intended for chronic or otherwise known conditions that pre-existed the beginning of an academic quarter.*

If a medical withdrawal is approved, the student's academic transcript is altered by placing a "W" in the course grade column and the student is given a refund of tuition paid.

In order for us to make an assessment of the student's petition, we are asking that the following information be provided:

A statement from the healthcare provider (must be on office letterhead). The statement must include:

- a. **Student's name.**
- b. **Date(s) student consulted with or sought treatment.**
- c. **Brief statement of medical situation *and how it prevented the student from attending class and student's ability to successfully complete his/her academic obligation.***
- d. **Healthcare provider's name & signature.**

I give my health care provider my permission to provide this information to Skagit Valley College Registrar.

Printed name _____ Signature _____ Date: _____

All information provided will be kept strictly confidential. Please do not hesitate to call if you have any questions.

Office of the Registrar – 2405 East College Way, Mount Vernon, WA 98273 (360) 416-7663