



Your E-Learning, Advising, and Personal Account Tools Now on the Same Page!

How do I access online, hybrid and e-learning supported classes?

Blackboard course management system is used for online and hybrid classes. Many campus classes use Blackboard to enhance campus learning. Email is one feature that is offered in Blackboard and used widely.

***SVC provides every student with an email account. This account is the primary communication tool for official college communications.**

To Access Blackboard

1. **Go to:** <http://www.skagit.edu/mysvc> Click on the Blackboard login in the E-Learning Column of the page (column on the left) This link will redirect you to the Blackboard login page.
2. **Enter your Username:** This will be the first initial of your first name, your full last name, followed by the last 4 digits of your student identification number (SID). (For example, jsmith2345)
3. **Enter your password:** This is created from a combination of your birthday, your first, and last name (**case sensitive**).

For Example:

Birthday: 01/01/1980

Name: John Smith

The password would be: **010180JoSm**

PLEASE NOTE THAT THE J & S ARE CAPITALIZED IN THE ABOVE EXAMPLE! YOUR FIRST AND LAST NAME INITIALS WOULD NEED TO BE CAPITALIZED AS WELL.

This will take you to the Blackboard Welcome page. Blackboard accounts will be active approximately one week prior to the first day of the quarter. **NOTE: Courses may not appear under "My Courses" until the first day of the quarter on September 21, 2009.**

E-learning/technology help

Drop in assistance in MV Library S-161

Tuesdays beginning 9/29/09 from 10 to 11 AM

Thursdays Beginning 10/1/09 from 2:30 to 3:30 PM

Student Technology Concierge Service – MV Knutzen Center Reception Desk

Daily 12:30 to 3:30 PM; with additional times to be announced

Turn page for student email account instructions

Instructions for MySVC E-mail & Other Account Tools

GETTING STARTED: All of your E-Learning Tools and former Student Toolbox functions can now be accessed in one convenient place on the MySVC Start Page. To get started visit

<http://www.skagit.edu/mysvc>

For logging into to your E-Learning & Communication Tools, including E-mail you will need to use the instructions in step 1 & 2 below. For Registration and Account Tools, you will need to know your Student ID (SID), and PIN, see instructions in step 3 below.

Instructions for E-Learning Tools (Including Blackboard and Email):

1. YOUR MySVC USERNAME is combination of your first name initial, full last name, and the last four digits of your Student ID# (all lowercase).

For Example: John Smith

SID # 74002**0987**

Your username is: **jsmith0987**

Your email address would be: **jsmith0987@mysvc.skagit.edu**

2. YOUR DEFAULT MySVC PASSWORD is created from a combination of your birthday, your first, and last name (**case sensitive**).

For Example:

Birthday: 01/01/1980

Name: John Smith

The password would be: **010180JoSm**

PLEASE NOTE THAT THE J & S ARE CAPITALIZED IN THE ABOVE EXAMPLE! YOUR FIRST AND LAST NAME INITIALS WOULD NEED TO BE CAPITALIZED AS WELL.

Instructions for Registration & Account Tools

3. YOUR STUDENT IDENTIFICATION (SID) & PIN

Functions in the Registration & Account Tools area require the use of your SID & PIN.

SID: Your Student ID number (SID) is a 9-digit system assigned identification number which is given to you during the admissions process. If you do not know what your SID is, you can look it up here:

<https://secure.skagit.edu/waci240aa.html>

PIN: Your default PIN is your birthday in MMDDYY format. For example, January 1st, 2007 would be: 010107 We suggest you change your PIN from the default for security reasons.