I. CALL TO ORDER:

The Chair, Mr. Tom Moser, called the meeting to order at 4:30 p.m.

II. ROLL CALL AND DECLARATION OF A QUORUM:

The Chair recognized that a quorum of Board members were present.

III. FLAG SALUTE

IV. INTRODUCTION OF GUESTS:

Ms. Ainley introduced Ms. Kathy Anderson, wife of Paralegal Instructor, Mr. Ted Maloney. The Chair welcomed Ms. Anderson to the meeting.

V. CONSENT AGENDA:

The consent agenda item, November 9, 2004 Board meeting minutes, was approved as presented.

VI. ACTION ITEMS:

1. Recommendation of 2005-07 Academic Calendar
Ms. Tinker presented the proposed academic calendars for 2005-06 and 2006-07. She stated that the calendars had been reviewed and approved by college constituencies and the Instruction and Student Services Committees.

It was moved by Mr. del Bosque seconded by Ms. Hancock to accept the proposed academic calendars for 2005-06 and 2006-07.

MOTION PASSED UNANIMOUSLY.

2. Recommendation of Business Major Transfer Degree

Ms. Tinker reported that the Instruction Committee has approved the statewide articulation Direct Transfer Agreement pathway for business majors attending Skagit Valley College. She stated that this statewide degree path serves transfer students majoring in business at the four-year colleges and universities. Ms. Tinker said that the degree proposed includes the prerequisite courses for majoring in business and the general education courses required for graduation. Ms. Tinker stated that except for one course, this degree may be accomplished through Distance Education.

Ms. Gail Bruce, Transfer Counselor and Chair of the Instruction Committee, stated that this degree provides a clear pathway for students transferring to four-year colleges and universities within a business major.

Ms. Hancock said that the link, learning community, physical education and Learning into Action courses are Skagit Valley College requirements and not requirements of the four-year colleges. She stated that she believes it would be wise to take that into consideration in the future as to the value of those requirements as opposed to the time and expense to students. Ms. Tinker stated that the requirements were discussed, but that the committee wanted to keep the important aspects of the AAUCT degree in the Business Major Transfer degree. Ms. Tinker stated that requirements already in the degree will most likely be used for the link and learning community requirements.

Ms. Lisser asked what class is not able to be offered via Distance Education for the degree. Ms. Tinker stated that the calculus requirement is currently not available on-line.

It was moved by Ms. Lisser and seconded by Mr. del Bosque to approve the Business Major Transfer Degree has presented, effective winter quarter 2005.

MOTION PASSED UNANIMOUSLY.
3. Recommendation of Name for Tennis Courts

Dr. Tollefson stated that an ad hoc building renaming committee was established in spring 2004 and that the committee was charged with the task of responding to proposed names for three facilities on the Mount Vernon Campus: the new tennis courts, the Technical Building, and the N Building (New Technical Building). Dr. Tollefson said that in early spring he had discussed with the Board about having a trustee serve on the naming committee in order to have the Board be a part of the naming selection process. He stated that the Board agreed to that proposal and that Ms. Lisser was selected to serve as the Board representative to the ad hoc building renaming committee. Dr. Tollefson introduced Ms. Pam Church, Director of Career Services, who served as chair the committee. Dr. Tollefson stated that Ms. Church did nice job of gathering opinions and having people work together on selecting the recommended names.

Dr. Tollefson stated that the committee recommends that the tennis courts be named “Joan Armstrong Tennis Courts” in honor of Dr. Joan Armstrong, who taught and coached at SVC for 37 years. Dr. Tollefson reported that Dr. Armstrong was the founder of women’s athletics at Skagit Valley College. She coached field hockey, basketball, and gymnastics but was most known as the SVC women’s and men’s tennis coach. He stated that she coached numerous individual and team champions, and that Dr. Armstrong is known not only state-wide but nationally as an advocate for physical education and women’s sports, through serving on many local, state, and national committees, and boards.

The Chair asked for the names of the committee members. The committee consisted of Mr. Gary Knutzen, Athletic Director, Ms. Michele Koci, Dean of Professional/Technical Programs, Ms. Linda Burns, Payroll Supervisor, Ms. Fay Shane, Foundation Interim Director, Ms. Debra Lisser, Trustee, and Ms. Pam Church.

It was moved by Mr. del Bosque and seconded by Ms. Lisser to approve the recommendation of the name “Joan Armstrong Tennis Courts.”

MOTION PASSED UNANIMOUSLY.

4. Recommendation of Name for Technical Building

Dr. Tollefson stated that the committee recommends that the Technical Building be renamed “Walter Roberts Hall.” He said that Mr. Walter Roberts is considered the father of Vocational Education at Skagit Valley College and was the Dean of Vocational programs from 1950 to 1983. Dr. Tollefson reported that Mr. Roberts built many programs that exist today: Human Services, Diesel, Culinary, Business Management, Electronics, Parks, and Welding.
Ms. Tinker added that Mr. Roberts was a wonderful visionary for the college and that there are not many programs today with which he was not involved.

It was moved by Ms. Hancock and seconded by Mr. del Bosque to approve the recommendation of renaming the Technical Building as Walter Roberts Hall.

MOTION PASSED UNANIMOUSLY.

5. Recommendation of Name for New Technical Building

Dr. Tollefson reviewed the recommendation of the name “C.A. Nelson” for the New Technical Building (also known as the “N” Building for the past seven years). He received emails on names to be considered. He stated that staff members have been very interested in what the name of the building might be. Dr. Tollefson stated that the committee reviewed all of the recommendations and proposes the name of C.A. Nelson, who was superintendent of Mount Vernon schools when Skagit Valley College was founded.

Ms. Church and Ms. Lisser then reviewed the process the committee used to come up with the recommended names. Ms. Church said that two names were proposed for the N Building, Mount Baker Hall and Nookachamps. She stated that committee members were concerned about the departure of naming facilities for individuals (Mount Vernon Campus) who had made contributions. Ms. Church stated that the committee voted on whether to stay with the tradition of naming facilities after individuals or to consider other types of names. She stated that the committee came to split decision so an email was sent out to the Mount Vernon Campus for input as to how they felt about departure from the tradition of naming individuals as opposed to a geographic location or landmark. Ms. Church stated that she received 60 responses and of those 10 wanted to remain with tradition and 50 found either way acceptable. Ms Church said that the committee felt they had the go ahead to select either a name for an individual or a geographic location or landmark. She said that while this process was occurring, the name of C.A. Nelson came forward and discussion came up that maybe the committee was not looking at all possible names. Ms. Church stated that the committee voted again and the vote remained split. She said that at that point the committee decided to request name proposals from the Mount Vernon Campus. Ms. Church said she received five suggestions, which included Nookachamps, Mount Baker, two others for C.A. Nelson and one other suggestion. She stated that the committee read the background on the founding year of Skagit Valley College and C.A. Nelson’s involvement and the committee narrowed the choices down to C.A. Nelson and Nookachamps. Ms. Church said the committee then voted on a final recommendation and the vote was four to one (with one person absent) in favor of the name C.A. Nelson.
The Chair stated that two faculty members, Mr. Ted Maloney and Mr. Chuck Luckmann requested to speak on the naming of the N Building.

Mr. Maloney stated that he was speaking on behalf of naming the N Building Nookachamps (anglicized from Nookachoabsh). He stated that he has advocated for over a year that the building be named after the First Peoples of the area in which the Mount Vernon Campus sits.

Mr. Maloney stated that naming the building Nookachamps would be fitting considering the cultural heritage of our area, and the local tribes’ cultural emphasis on the group over the individual as compared to Euro-American culture. It also seems consistent with our community focus in learning—collaborative learning communities as a way of passing on cultural knowledge, as well as the College’s renewed commitment to diversity.

Mr. Maloney stated that this is a unique opportunity to honor diversity in our community in a highly visible way by naming this building after the First Peoples of our area.

Mr. Maloney thanked Ms. Lisser and Ms. Church and other members of the committee for their excellent work. He suggested that the name C.A. Nelson could be used for the Campus Center or the Board Room.

Mr. Luckmann stated that he was speaking on behalf of the name Nookwachahmish which is the native word in Lushootseed. Mr. Luckmann stated that native people have lived in this area for over 8300 years. Mr. Luckmann stated that he would like the Board to consider the name Nookwachahmish for the N Building.

Mr. Luckmann said that a couple of weeks ago he sent out an email about a poetry reading and used the word Nookwachahmish and several people wrote him back asking what that word meant. He said that the opportunity to give people information on the native people of the area will also occur with the building name.

Mr. Luckmann said that he would also like to put forward the name of Vi Hilbert. He stated that Ms. Hilbert is internationally known for her work to preserve the local language Lushootseed (Puget Salish), and that ten years ago she received the Governor’s Award for her work. He said that he has worked with her for years and that she is the last completely fluent speaker of Lushootseed.

Ms. Tinker reported that Skagit Valley College is one of only a few colleges that teach Lushootseed and that it is transferable as a foreign language.
Discussion followed. Ms. Hancock asked if these names were presented to the committee. Ms. Lisser said that the names were presented and that people felt very strongly about one name or another.

The Chair stated that the options available were to accept the recommendation of the committee or to consider the information presented by Mr. Maloney and Mr. Luckmann and accept one of the other names.

It was moved by Ms. Lisser to name the N Building for C.A. Nelson, there was no second of the motion.

It was moved by Mr. del Bosque to name the N Building, Nookwachahmish, there was no second of the motion.

Ms. Hancock stated that she is in favor of the name Nookwachahmish, but is concerned because the committee has studied and reviewed all of the names. She asked if the committee is done or could it be sent to the committee again. Ms. Lisser said that the committee has reviewed the names so a new committee would probably need to be formed.

Mr. Takehara asked if there are placards in building as to why a particular name was selected. He stated that he does not believe it matters whether a building is named for a person, group or location, and that he is open to all suggestions. Mr. Takehara said that Mr. Maloney and Mr. Luckmann both made good cases for naming facilities after a geographic location or group of people and he felt that it needs additional study.

The Chair asked who appointed the committee. Dr. Tollefson responded that he appointed the committee and that the names can be reviewed again with either the existing committee or a new group.

Ms. Hancock asked if rooms could be named. Dr. Tollefson responded yes rooms can be named but that was not the charge. He said that all naming possibilities have probably not been tapped.

Mr. Takehara suggested that the Board table this item and recommend that the president appoint a committee to re-examine the proposals.

It was moved by Mr. Takehara and seconded by Ms. Hancock to send the recommendation for the naming of the N Building back to the president and have him form a committee, at his discretion, to recommend a name for the N building.

Mr. del Bosque, yea; Ms. Hancock, yea; Mr. Takehara, yea; Ms. Lisser, abstained.
MOTION PASSED.

6. Recommendation of Lease of Cardinal Cove to Skagit County

Mr. Klewer presented a draft of Cardinal Cove lease agreement. He reported that the Skagit County staff are still in the process of reviewing the agreement. Mr. Klewer stated that he was also waiting to hear back on the insurance information.

Mr. Klewer stated that he put in a monthly rental rate of one dollar but that the county will pay for utilities and maintenance during the terms of the lease. Mr. Takehara asked for a review of the dock situation at the property. Mr. Klewer stated that there are two docks, an aluminum dock that was added subsequent to the property through state funds and an old dock, that is referred to in agreement as the “wood dock.” Mr. Klewer said that the county staff does not believe they will be able to remove the wood dock. He said that he has tried to address the wood dock in the lease and wants the county to accept liability responsibility for the property. Mr. Klewer reported that an estimate received for removal of the wood dock is $20,000. He stated that if the college sells the property in the future, he would like to sell the property as is and have the buyer remove the dock. Mr. Klewer said that the lease is for a 21 month period, beginning January 1, 2005 and terminating on September 30, 2006. He stated that this will give the county two summers to assess the usage of the facility.

Dr. Tollefson stated that if the county does not buy the property at the end of the lease period, the college will be able to offer it for sale.

Mr. Takehara suggested including trash service in the lease.

Ms. Wochos stated that the Board can authorize the lease to be signed by president when it is completed.

Dr. Tollefson reminded the Board that the students did not authorize money for operations out of their budget this year, so he would like to get the county to take over those costs.

It was moved by Mr. del Bosque and seconded by Mr. Takehara to have administration sign the lease of Cardinal Cove when the agreement is completed.

MOTION PASSED UNANIMOUSLY.
VII. COLLEGE REPORTS:

1. ASSVC

No report.

2. SVCFT

Ms. Val Mullen stated that on behalf of the faculty in the academic unit on the Mount Vernon campus, SVCFT thanks Dr. Brad Smith for serving the college as interim academic dean for the past year. She reported that Dr. Smith provided exceptional support and leadership for the college’s largest faculty unit, while at the same time teaching and participating in the college’s National Science Foundation (NSF) Grant. Ms. Mullen said that during a thank-you lunch on December 9, the faculty in the unit expressed deep respect and gratitude for Dr. Smith’s commitment to teaching and learning at SVC as well as delight in his return to the classroom.

Ms. Mullen provided more information on the NSF Grant. She reported that it is a five-year grant for the purpose of transforming the teaching of science at all levels of education through faculty development. Ms. Mullen said that the science faculty at SVC are working with faculty from Western Washington University as well as other community colleges in the area; Whatcom, Everett, and Northwest Indian College, and high school teachers. The areas of science addressed by the grant are biology, earth science, chemistry, and physics.

Ms. Mullen reported that once a month, all of the instructors who are part of the grant meet together. In addition, there are weekly meetings via satellite for teachers in each of the disciplines and the SVC faculty also have weekly meetings.

Ms. Mullen reported that this year three new non-major science classes will be offered. The classes are completely inquiry based (“hands-on” approach) and are intended especially for elementary teachers. The weekly meetings focus on these classes and on working toward the goal of transforming science education in this region of Washington.

Ms. Mullen invited the Trustees to schedule times to visit classes on campus and also to join them for some portion of one or more of their SVCFT meetings.
3. WPEA

No report.

4. Administrative Services

Mr. Klewer stated that the October budget report was sent in the Board packet. He reported that the college is within a good position as to monies received versus monies expended as compared to the prior year. Mr. Klewer stated that he will have the November budget report sent in the January Board packet.

The Chair asked who is working on the McIntyre Hall budget. Dr. Tollefson stated that Ms. Joan Penney will present a revised budget in January. The Chair asked that the McIntyre Hall budget be placed on the January 2005 Board agenda.

5. Educational Services

Ms. Tinker reported on the learning community that was taught fall quarter by Mr. Ted Maloney and Mr. Jason Lind. The course was entitled “Road to the White House.” Ms. Tinker stated that students went out and helped at polls and some are currently involved with the recount effort. She stated that one student from the class has received a position with Senator Cantwell’s office.

Ms. Tinker reported that last week she attended the graduation for a WorkFirst group on customized job training. She stated that nine women were enrolled in life skills and nursing assistant classes. Ms. Tinker said that she hopes some students will see the program as a stepping-stone to other health career classes while others will go directly to jobs. She stated that Fred Meyer's provided $100 gift certificates to each student to help them get outfitted as they look for jobs.

6. Student Services

Ms. Woiwod reported that SVC offers a great many resources for students, but that they do not always know what is available. She stated that one of the ways to assist students in knowing what is available is the recently completed “student toolbox” on the college website. Ms. Woiwod stated that this enables students to obtain an orientation on-line.

Ms. Woiwod reported that the new furniture purchased for the student lounge is scheduled to arrive this week.
7. Whidbey Island Campus

No report.

8. President

Dr. Tollefson stated that a list of his activities for the past month has been distributed to the Trustees and he distributed a program update on Skagit/Islands Head Start.

Dr. Tollefson reported that the Administrative Team met earlier today to work on the college planning process for 2005-06. He stated that the Board also needs to meet to discuss college planning and suggested scheduling a study session at 2:00 p.m. on February 8 prior to the regular Board meeting. There was consensus by the Board to the date and time of the study session.

Dr. Tollefson stated that a second calendar issue is that he has accepted an invitation to serve on the accreditation evaluation team for Portland Community College, dates of which are April 18 through 20. He said he talked to the Chair about moving the April 19 Board meeting scheduled to be held on the Whidbey Island Campus to April 5 at the Mount Vernon Campus. Dr. Tollefson suggested moving the May 10 scheduled for Mount Vernon Campus to the Whidbey Island Campus.

Dr. Tollefson said that a delegation including himself, Mr. Tom Moser, Mr. Rick Epting, Ms. Darcy Wells and possibly Mr. Don Wick will visit Beijing Foreign Studies University March 10 to 17, 2005. Dr. Tollefson said he also invited Ms. Lisa Janicki to join the delegation but that she is unable to attend. He said though, that Ms. Janicki is very excited about the relationship with Beijing Foreign Studies University and wishes to be thought of in any future connections.

Dr. Tollefson reminded the Trustees that the Foundation annual meeting and social is scheduled for December 15 at 6:00 p.m. in the student lounge.

It was moved by Mr. Takehara and seconded by Ms. Lisser to change the date of the April 19 Board meeting to April 5 and to change the location from the Whidbey Island Campus to the Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Ms. Lisser and seconded by Mr. del Bosque to change the location of the May 10 Board meeting from the Mount Vernon Campus to the Whidbey Island Campus.

MOTION PASSED UNAIMOUSLY.
Dr. Tollefson distributed copies of the following correspondence to the Trustees:

- Award letter from Governor Locke on the Northwest Center for Process Technology for a Promising Practice in Workforce Development in Washington State.
- Letter from Washington State University and the University of Washington. Dr. Tollefson said the letter is not good news because it means they will be going after lower division coursework at their centers and will probably compete for funds with community colleges.
- Congratulatory letter from Senator Cantwell on the Center for Process Technology Program 2004 Promising Practice in Workforce Development in Washington State

Dr. Tollefson reported that on December 1, he along with Mr. Don Wick and Mayor Bud Norris, attended the Governor's 2004 Economic Development Forum where Skagit Valley College along with the Economic Development Association of Skagit County, and Washington State University were honored by Governor Locke for the joint collaboration in development and operation of Leadership Skagit.

9. Board of Trustees

The Chair stated that he is very much looking forward to joining the delegation for the trip to Beijing Foreign Studies University.

VIII. PUBLIC COMMENT:

No requests.

IX. NEXT MEETING:

Tuesday, January 11, 2005, 4:30 p.m., Mount Vernon Campus – Board Room

X. ADJOURNMENT:

There being no further business, this meeting was adjourned at 5:50 p.m.

________________________________________  __________________________________
Tom Moser, Chair                            Gary Tollefson, President
                                           Executive Secretary to the Board
                                           Lisa Radeleff, Secretary to the President