



Internal Invoice

Skagit Valley College
2405 E College Way
Mount Vernon, WA 98273

Instructions: Use this form for internal transfers or payments and fill out with complete budget information. If completing **before**, attach in ctc Link to Purchase Requisition. If **after**, please reference a purchase requisition number and return this document to purchasing@skagit.edu

Total Amount:

Date	Requestor	Dept.	PR/PO #	Description of Services	Amount

Budget Code						
Account	Fund	Approp	Dept ID	Class	Project	Activity
From:						
To:						