

Program Requirement Waiver Request

Purpose: By submitting this form, you are asking SVC to waive a specific program requirement for degree or certificate completion. However, you must still earn the required number of credits for your degree or certificate. This form should not be used to request a waiver of Integrative Learning Experiences (ILEs). Please use the ILE Waiver Form.

Audience: Enrollment Services will use the information on the form to approve or deny your request within 4-6 weeks. If you do not receive a decision after 6 weeks, email eval@skagit.edu to request an update.

Instructions:

1. Submit a separate request for each requirement you are asking to be waived.
2. Complete the form, including an explanation of why you are requesting the waiver.
3. If needed, attach supporting documentation for your waiver request.
4. Email your waiver request to eval@skagit.edu.

Form:

ctcLink Student ID: _____ Student Name: _____

SVC Email: _____@mysvc.skagit.edu

Your degree or certificate: _____

I am requesting this waiver for:

- ☐ One course requirement (example MATH& 141)
- ☐ Equity requirement
- ☐ Other requirement: _____

FOR INTERNAL USE ONLY

Department Signature: _____ Date: _____

☐ Approved ☐ Denied (***must** attach a statement why the request was approved or denied*)

Dean Signature: _____ Date: _____

☐ Approved ☐ Denied

Enrollment Services Signature: _____ Date: _____

☐ Reviewed

Student Explanation for Waiver Request