

POLICY TYPE: GOVERNANCE PROCESS GP-4

POLICY TITLE: BOARD/OPERATIONAL POLICIES

The Board of Trustees is responsible for formulating policy to govern the operation of Skagit Valley College.

Two levels of policy shall guide and govern Skagit Valley College; (1) Board Policy, and (2) Operational Policy.

Division of responsibilities:

The governance activities of the college shall maintain a clear distinction between:

- a. Strategic, values-based policies, which are the responsibility of the Board of Trustees (Board Policy).
- b. Administrative policies and procedures, which are the responsibility of the President, and used by employees to implement Board policies.

The Board shall review:

1. The Mission and Core Themes every seven years consistent with the College's Strategic Plan timeline.
2. Board policies on a continuous three-year cycle; reviewing one or more Board Policy section.
 - a. Three year cycle: 1. Governance Process; 2. Board-Staff Linkage; 3. Ends and Fiscal Health

The President shall ensure that Operational Policies and Procedures are reviewed consistently and are consistent with Board Policy.