

## Potential Documents to Verify ECEAP Eligibility

Revised July 2017

### Age Verification (Bring one)

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| <input type="checkbox"/> Adoption papers                                   | <input type="checkbox"/> Medical card or records           |
| <input type="checkbox"/> Birth certificate                                 | <input type="checkbox"/> Medical record of birth           |
| <input type="checkbox"/> Child Profile                                     | <input type="checkbox"/> Passport or visa                  |
| <input type="checkbox"/> Court documents                                   | <input type="checkbox"/> Paternity affidavit               |
| <input type="checkbox"/> Foster care authorization letter                  | <input type="checkbox"/> Permanent resident ("green") card |
| <input type="checkbox"/> Government document with birth date               | <input type="checkbox"/> School records                    |
| <input type="checkbox"/> IEP (Individualized Education Program)            | <input type="checkbox"/> Other _____                       |
| <input type="checkbox"/> Immunization record (CIS or online Child Profile) |  |

### Legal Guardianship – if not biological parent (Bring one)

- Adoption papers
- Benefits letter showing guardian receives benefit on behalf of the child (TANF, food stamps, etc.)
- Birth certificate
- Court order
- Foster care record
- Guardian's income tax return listing child (1040)
- In loco parentis
- Insurance documents stating the relationship
- Legal will, describing the relationship
- Letter from social worker, school personnel, lawyer, religious leader, or mental health professional
- Passport or visa
- Records from DSHS that show guardian as contact for the child
- Records from school, hospital, clinic, other public health, or social service agency
- Written agreement signed and dated by parent and person assuming custodial responsibility
- Other \_\_\_\_\_

### Family Size (Bring one)

- Benefits letter (TANF, SSI, etc.)
- Court or legal document
- Foster care grant
- Rental/Housing Document
- Provider One website
- School records
- Tax records from previous year (1040)
- Other \_\_\_\_\_

### Income (Bring all that apply)

- Benefits letter
- Child support order
  - o For support paid, also view receipts, copy of canceled checks or pay stub showing deduction.
- College financial aid award letter, and college tuition and fees
- Foster care authorization letter
- Military Leave and Earnings Statements
- Pay stubs for 12 months
- Retirement payment statement
- Self employment income statement (IRS Form 1099 or Form K-1)
- Social Security (OASI or SSDI) statement
- Spousal maintenance ("alimony") award letter, court order, DCS statement, copy of check, or signed statement from payer.
- Supplemental Security (SSI) statement
- TANF (Temporary Assistance for Needy Families) award letter
- Tax records from previous year (1040)
- Unemployment Insurance
- W-2 form from previous year (IRS)
- Worker's Compensation (L&I)
- Tribal Income (taxable)
- Written statement from employer, as last resort
- Written statement from parent, as last resort
- Other \_\_\_\_\_