

SVC | Skagit Valley College



**2019 - 2021
Operational Plan**

2019-21 OPERATIONAL PLAN

ACCESS

- Develop and offer an Engineering program.
- Develop Sustainable Agriculture programming that utilizes the San Juan Center greenhouse.
- Investigate offering additional Bachelor of Applied Science (BAS) degrees, including Health Care Management.
- Review technology-related degrees and programs, including the creation of a new technology program.
- Offer selected degrees and certificates in a fully online format, and develop appropriate marketing plans.
- Increase enrollment and implement a staffing model for Open Doors and High School Completion programs, and expand partnerships with the Burlington-Edison, La Conner, Anacortes, and Concrete school districts.
- Increase enrollment in the Individualized, Next Step, Vocational Education and Social Skills Training (INVEST) program by reorganizing and adding staffing capacity.
- Continue to develop the Dental Health Aide Therapist (DHAT) program for implementation in 2020-2021.
- Expand the Emergency Medical Technician (EMT) program with Skagit County.
- Pursue a U.S. Department of Education College Assistance Migrant Program (CAMP) grant.
- Implement a plan to become a Hispanic-Serving Institution.
- Implement a staffing and budget model for dual credit programs and College recruitment.
- Hire a Student Services specialist to support the recruitment, admission, and advising of Bachelor of Applied Science students.
- Investigate the expansion of Financial Aid staff capacity to address student recruitment needs.
- Develop additional resources to sustain funding of Tier 1 Athletic programs at Northwest Athletic Conference (NWAC) maximum scholarship levels.

ACHIEVEMENT

- Implement the College's Student Achievement Strategy, including:
 - Integrate the Basic Education for Adults (BEA) intake and transition processes with a newly revised enrollment process and navigational support;
 - Strengthen mandatory advising checkpoints;
 - Deepen and expand Inclusive Excellence and Pedagogy trainings for faculty and staff;
 - Incorporate High Impact Practices, including Integrated Learning Experiences, across degree maps;
 - Realign and streamline Pathways from Basic Education for Adults (BEA) to pre-college through college-level Math and English;
 - Implement a course schedule matrix that is inclusive of natural student cohorts;
 - Continue to develop degree maps.
- Hire full-time tenure-track faculty positions for Fall 2020 in the following fields:
 - Nursing (multiple positions);
 - Ethnic Studies;
 - Chemistry;
 - Early Childhood Education;
 - Communication Studies (Whidbey);
 - Psychology/Social Sciences (Whidbey);
 - Welding;
 - Counseling.
- Implement program review with a focus on identifying and closing equity gaps.
- Prepare and implement Learning Outcomes Assessment, including program level, course level, and General Education requirements.
- Complete the development of Associate in Applied Science - Transfer (AAS-T) degrees to enhance transfer opportunities for workforce students.
- Complete the development of Integrated Basic Education Skills Training (I-BEST) Pathways for all eligible Professional/ Technical programs.

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- Conduct a Library program review.
- Review policies and procedures to determine the impact on, and improve support of, undocumented students.
- Develop a plan for Disability Access Services (DAS) to provide required interpreting services for students.
- Explore adding additional mental health services and support for students.
- Develop a sustainable funding model for the Drama Department and productions.
- Complete the integration of the Title III grant-funded efforts into the operating budget.
- Improve employee recruitment efforts:
 - o Increase nationwide advertising and/or attendance at diversity job fairs;
 - o Enhance recruitment efforts to continue to improve diversity of applicant pools.

COMMUNITY

- Identify staffing and resources needed to advance SVC as an anti-racist, multicultural institution.
- Develop a comprehensive professional training program to orient new employees and provide a better sense of belonging among all employees, including adjunct faculty and part-time staff.
- Continue to integrate equity, inclusion, and interrupting bias training into New Student Orientation and New Employee Orientation.
- Investigate the expansion of Community Education and Customized Training programs to increase revenue-producing potential.
- Create and implement a Center for Participatory Excellence.
- Develop a Parent Leadership Training Institute in partnership with the Mount Vernon School District.
- Continue to investigate the Seed-to-Table/ Grain-to-Glass vision, including Kitchen Master Plan, chef/caterer, and food truck.
- Investigate a partnership with the Port of Friday Harbor to offer Road Scholar lodging.
- Strengthen the organizational structure across Areas of Study.
- Build capacity and improve coordination of the Consultation, Assessment, Resource, and Education (CARE) Team, Bias Incident Response Team (BIRT), conduct, and Title IX processes.
- Complete an Information Technology (IT) accessibility inventory, including developing a policy and remediation plan.
- Contract for a risk analysis of all Information Technology (IT) systems.
- Complete the process to ensure Payment Card Industry (PCI) compliance for online transactions.
- Implement ctLink.
- Complete the implementation of a district-wide paperless document storage and electronic filing solution.
- Install updated, reliable teleconferencing and Interactive Television (ITV) tools, and provide training on new processes and technology.
- Increase website technical support capacity.
- Replace the College telephone system with an upgraded system that is more compatible with current communication tools.

INSTITUTIONAL CAPACITY

- Complete the Northwest Commission on Colleges and Universities (NWCCU) Year 1 report and continue to implement accreditation recommendations.
- Hire a Grant Writer and actively pursue grant funding opportunities.
- Purchase and implement a chemical hazard inventory system and a Workplace Safety Training Program.
- Investigate and implement a district-wide Travel Policy.
- Implement the Facilities Improvement Plan.
- Implement the Information Technology (IT) Replacement Plan.

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