

# SKAGIT VALLEY COLLEGE REGISTRATION FORM

## SECTION 1: TO BE COMPLETED BY ALL STUDENTS (COMPLETION DOES NOT AFFECT STUDENTS CONSIDERATION FOR ADMISSIONS)

STUDENT I.D. # <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	SSN/ITIN # (if available) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	QUARTER AND YEAR <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring 20_____		 <i>Where Learning Comes to Life</i>
LAST NAME	FIRST NAME	M.I.	DATE OF BIRTH (MM/DD/YYYY)	
ADDRESS	CITY	STATE	ZIP CODE	To comply with federal laws, we are required to ask for your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). If you choose to submit your SSN/ITIN it will only be used to report payments made by you that may qualify for a tax credit or a tax deduction on your income tax return. We may also use this information to verify enrollment, degree and academic transcript records, and to conduct institutional research.  If you choose not to submit your SSN or ITIN, you will not be denied access to Skagit Valley College; however, the IRS may subject you to civil penalties of \$50. Pursuant to state and federal law, the college will protect your SSN from unauthorized use and/or disclosure.
PHONE	EMAIL ADDRESS			
<b>WHAT IS YOUR MAIN REASON FOR ATTENDING SKAGIT VALLEY COLLEGE?</b> <input type="checkbox"/> 11 Take courses related to job/work <input type="checkbox"/> 12 Transfer to a four year college <input type="checkbox"/> 13 High School Diploma or GED <input type="checkbox"/> 14 Explore career direction <input type="checkbox"/> 15 Personal enrichment <input type="checkbox"/> 90 Other <input type="checkbox"/> 99 No Response	<b>HOW WILL YOUR COURSEWORK RELATE TO YOUR FUTURE WORK?</b> <input type="checkbox"/> 11 Gain skills for new job or career <input type="checkbox"/> 12 Gain skills for current job <input type="checkbox"/> 13 Improve skills for career change <input type="checkbox"/> 14 Does not apply <input type="checkbox"/> 90 Other	<b>SEX/GENDER</b> <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary <input type="checkbox"/> Other: _____ <input type="checkbox"/> Prefer not to answer		
		<b>ARE YOU A VETERAN?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		

## SECTION 2: TO BE COMPLETED BY ALL STUDENTS

ADD	DROP	ITEM NUMBER	DEPARTMENT	COURSE	SECTION	# OF CREDITS	PERMISSION CODE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	0000	ENGL	101	A	5	(If applicable)
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>						

### PREREQUISITE OR PERMISSION OVERRIDE (STAFF & FACULTY ONLY)

Courses approved to enroll in: \_\_\_\_\_

Prerequisite(s) required: \_\_\_\_\_

Prerequisite met by: \_\_\_\_\_

**Transcript/Verification of prerequisite is required to be attached to this form.**

Instructor/Advisor Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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### LATE ENROLLMENT/ADDITIONS TO SEQUENTIAL CLASSES

Permission to enroll in: \_\_\_\_\_

Attended since: \_\_\_\_\_

Instructor/Advisor Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Senior Waiver  Classified/State Employee Waiver  Other Waiver: \_\_\_\_\_

**Complete Withdrawal?**  Last date of attendance: \_\_\_\_\_  I did not attend any classes this quarter.

I hereby certify that to the best of my knowledge, all statements on this form are true and correct:

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

DATE STAMP & INITIALS

**SECTION 3: TO BE COMPLETED BY ALL NEW STUDENTS**

<p><b>Are you a U.S. Citizen?</b></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>If you are undocumented, but have a High School Diploma or GED you may be eligible for in-state tuition. Please contact our Residency Specialist at 360-416-7689 for more information.</i></p>	<p><b>Have you been a legal resident of Washington and lived continuously in Washington for the last 12 months?</b></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>IF NO how long have you been in WA? _____ Months</i></p>	<p>A. Were you claimed for federal income tax purposes by your parent(s), or your legal guardian in the current calendar year? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>B. Were you claimed in the <b>last</b> calendar year? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>C. If YES, has your parent, or legal guardian lived continuously in the State of Washington for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p><b>How long do you plan to attend SVC?</b></p> <p><input type="checkbox"/> 11 One Quarter <input type="checkbox"/> 15 Long enough to complete a degree</p> <p><input type="checkbox"/> 12 Two Quarters <input type="checkbox"/> 16 Unsure</p> <p><input type="checkbox"/> 13 One Year <input type="checkbox"/> 17 90 Other</p> <p><input type="checkbox"/> 14 Up to two years – no degree</p>	<p><b>What is your current education level?</b></p> <p><input type="checkbox"/> 11 Less than high school Grad <input type="checkbox"/> 15 Certificate</p> <p><input type="checkbox"/> 12 GED <input type="checkbox"/> 16 Associate Degree</p> <p><input type="checkbox"/> 13 High School Graduate <input type="checkbox"/> 17 Bachelors or Higher</p> <p><input type="checkbox"/> 14 Some college</p>	<p><b>What race do you consider yourself (up to two):</b></p> <p><input type="checkbox"/> African American (872) <input type="checkbox"/> Korean (612)</p> <p><input type="checkbox"/> Alaskan Native (015) <input type="checkbox"/> Native Hawaiian (653)</p> <p><input type="checkbox"/> American Indian (597) <input type="checkbox"/> Vietnamese (619)</p> <p><input type="checkbox"/> Caucasian (800) <input type="checkbox"/> Other Asian (621)</p> <p><input type="checkbox"/> Chinese (605) <input type="checkbox"/> Other Pacific Islander (681)</p> <p><input type="checkbox"/> Filipino (608) <input type="checkbox"/> Other: _____</p> <p><input type="checkbox"/> Japanese (611) _____</p>
<p><b>What is your current work status?</b></p> <p><input type="checkbox"/> 11 Full-time homemaker <input type="checkbox"/> 15 Not employed but seeking</p> <p><input type="checkbox"/> 12 Full-time employed <input type="checkbox"/> 16 Not employed and not seeking</p> <p><input type="checkbox"/> 13 Part-time, off campus <input type="checkbox"/> 17 90 Other</p> <p><input type="checkbox"/> 14 Part-time, on campus</p>	<p><b>What is your current family status?</b></p> <p><input type="checkbox"/> 11 A single parent with children or other dependents in your care <input type="checkbox"/> 13 Without children or other dependents in your care</p> <p><input type="checkbox"/> 12 A couple with children or other dependents in your care <input type="checkbox"/> 14 90 Other</p>	<p><b>Are you of Latinx Ethnicity?</b></p> <p><input type="checkbox"/> No (999) <input type="checkbox"/> Puerto Rican (727)</p> <p><input type="checkbox"/> Latinx (720) <input type="checkbox"/> Cuban (709)</p> <p><input type="checkbox"/> Mexican, Mexican American, Chicano (722) <input type="checkbox"/> Other: _____</p>

**ENROLLMENT/REGISTRATION INFORMATION**

**Dropping a Course:**  
 When dropping a class after the 10th day of the quarter, you should consider the possible consequences and alternatives:

- Loss of tuition refund
- Loss of financial aid due to dropping below the minimum number of credits required
- Loss of future financial aid, Veteran’s assistance, and military tuition aid due to “insufficient progress” due to multiple W’s”
- Potential adverse effect upon application to future educational institutions of too many “W’s”
- Increased time-to-degree or certificate completion
- Miss the opportunity to work with an instructor for a possible “Incomplete” rather than a drop/withdrawal
- Impact on high school graduation. Running Start students MUST immediately notify their high school counselor of any withdrawals

**RECOMMENDATION:** Consult with your instructor and/or advisor if you have any questions or concerns.

**Do you have a disability?**  
 Persons with a disability may be eligible for support services and should call the Disability Access Services Office.  
 Mount Vernon: 360-416-7654  
 Whidbey Island: 360-679-5393

**FEDERAL EDUCATIONAL RIGHTS & PRIVACY ACT**

Reports or information on the Federal Educational Rights & Privacy Act also referred to as FERPA, student rights and responsibilities, state funding support, graduation rates, placement rates, scholarships and crime statistics are published periodically in the Cardinal Newspaper, in compliance with federal and state laws. Copies of this information are also available upon request from Student Programs.

SVC provides a drug-free environment and does not discriminate on the basis of race, color, religion, national origin, sex, gender identity, sexual orientation, disability, marital status, or age in its programs and employment. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Carolyn Tucker  
 Associate Vice President of Human Resources and Title IX Coordinator  
 2405 East College Way, Mount Vernon, WA 98273  
 360.416.7794  
 Carolyn.Tucker@skagit.edu

SVC ofrece un entorno libre de drogas y no discrimina por motivos de raza, color, religión, origen nacional, sexo, identidad de género, orientación sexual, discapacidad, estado civil o edad en sus programas y empleo. La siguiente persona ha sido designada para manejar las consultas relacionadas con las políticas de no discriminación:

Carolyn Tucker  
 Vicepresidente Asociado de Recursos Humanos y Coordinador del Título IX  
 2405 East College Way, Mount Vernon, WA 98273  
 360.416.7794  
 Carolyn.Tucker@skagit.edu