

State of Washington

Whistleblower Reporting Form

The State Auditor's Office investigates and reports on assertions of improper governmental action. The Legislative intent is to encourage state employees to report improper governmental actions. The law makes retaliation against people who file whistleblower assertions unlawful and authorizes remedies should it occur.

Before filling out this form, please read the following:

- We are **precluded** by state law from investigating complaints involving personnel matters or matters for which other remedies exist. These include grievances, appointments, promotions, reprimands, suspensions, dismissals, harassment, and discrimination.
- The issue you are concerned about must have occurred **within the past year**.
- You must be a **current** employee of the State of Washington in order to file whistleblower assertions.
- Reports must be submitted **in writing** on this form, or attached electronically by e-mail at whistleblower@sao.wa.gov. If you wish to mail the form, please send to this address:

Washington State Auditor's Office ATTN:
State Employee Whistleblower Program
P.O.Box 40031
Olympia, WA 98504-0031
whistleblower@sao.wa.gov

Your contact information:

Name	Agency	Date
Home or mailing address	Division	Day phone
	E-mail address	Night phone
	Current position	Best time and number to call

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Subject's contact information:

If there is more than one state employee or officer who you believe has engaged in improper governmental action, please provide this information on page 3.

Name	Agency	Division
Position	Location	Phone
Subject's Supervisor(s)	Supervisor's Position(s)	Supervisor's Phone

1. What type of improper governmental action are you reporting?

- Violation of state law or regulation
if so which RCW(s) or WAC(s)? _____
- Substantial and specific danger to the public health and safety
- Gross waste of public funds
- Gross mismanagement
- Preventing dissemination of scientific opinion or altering technical findings
- Other improper governmental action per state law (Chapter 42.40 RCW)

2. When and where did the improper governmental action take place?

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3. Please provide a detailed description of the alleged improper governmental action.

*Improper governmental action **cannot** be related to personnel matters.*

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Where can we find, or can you provide, additional documentation to support your assertion?

4. Are there other witnesses? If so, please provide their contact information.

5. How do you know about the information you are disclosing here?

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6. Have you already submitted this assertion? If so, please list when and to whom.

By clicking this box I acknowledge that if the State Auditor's Office does not initiate an investigation into my allegation of improper governmental action, I would not meet the definition of a whistleblower as defined by RCW 42.40.020(10)