

MINUTES OF THE BOARD OF TRUSTEES MEETING  
COMMUNITY COLLEGE DISTRICT NO. 4  
SKAGIT VALLEY COLLEGE  
Tuesday, March 15, 2022  
4:30 p.m.

BOARD MEMBERS IN ATTENDANCE:

Ms. Flora Perez-Lucatero, Chair  
Ms. Kathryn Bennett  
Ms. Mariko Doerner  
Mr. Ozell Jackson III  
Ms. Megan Scott O'Bryan  
Dr. Thomas Keegan, President & Executive Secretary to the Board

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m.

II. DECLARATION OF A QUORUM

The Chair, Flora Perez-Lucatero, recognized that a quorum of Board members were present.

III. INTRODUCTION OF GUESTS

No guests were present.

IV. CONSENT AGENDA

1. Board Meeting Minutes – February 8, 2022
2. Board Special Meeting Minutes – March 3, 2022
3. Board Special Meeting Minutes – March 7, 2022
4. Board Special Meeting Minutes – March 14, 2022
5. Correspondence

It was moved by Megan Scott O'Bryan and seconded by Kathryn Bennett to approve the Consent Agenda as presented.

MOTION PASSED UNANIMOUSLY.

## V. COLLEGE REPORTS:

### 1. ASSVC

Hannah Winstead, ASSVC President – Whidbey Island Campus, reported the following:

- MV ASSVC providing input on pre-design for new Commons Building.
- Both campuses are sponsors for the national conference on race and ethnicity that will take place in late May.
- Services and Activities Fee Budget process is underway.
- WIC Program Board hosted a campus game night.
- Both campuses are planning for more activities during spring quarter.
- WIC is purchasing furniture for the new coffee shop, construction of the space is scheduled for summer quarter.

2. SVCFT – No report.

3. WPEA – No report.

4. President's Report

Dr. Keegan reported the following:

#### Legislative Session

- Good news for our system and SVC:
  - As a reminder, there is a full legislative session during odd-numbered years and a supplemental session during even-numbered years.
  - State budget is done on a biennial basis, so supplemental session usually does not have much money at play and primarily focuses on policy.
  - The session just ended, so will provide a full summary once things have settled.
  - Want to mention two specific budget items led by Representative Dave Paul, both related to Running Start:
    - During the last session, Representative Paul sponsored legislation to fund Running Start during the summer on a pilot basis—SVC was a pilot college and it was successful.
      - This year, the legislation did not pass; however, funding for summer Running Start was included in the budget.
      - We will be able to continue serving Running Start students over the summer.
    - This session, Representative Paul sponsored legislation to pay for books and fees for Running Students with demonstrated financial need.

- The legislation passed, and provides \$500,000 over three years for three colleges to provide financial assistance to Running Start students.
  - SVC is one of those three colleges, so we will begin this new service to students beginning this upcoming academic year.
- Special thanks to Representative Paul for his work on behalf of students at SVC and across our state.
  - Also in the Operating Budget is Cost of Living Adjustments for college employees effective July 1. Differing amounts depending on the type of employee.

### Capital Projects

- We will receive funding for two small projects as part of our system's special infrastructure request:
  - \$25,000 for gas meter replacement;
  - \$620,000 for replacing the front entrance of the Mount Vernon Campus.
- As presented at previous meetings, we entered the competitive process in our system for a new "Workforce Building." We were successful in getting the project on the list and in the pipeline for future funding. The project will be included in our system request next legislative session for pre-design. It's down the list, so it may be years away, but at this point, the most important point is to get it on the list.
- Thank you to Tim Wheeler, Director of Facilities, and Dr. Ed Jaramillo, Vice President of Administrative Services, for their work on the requests.
- Final capital project to mention is the Pickleball Pavilion.
  - Because of weather conditions, contractors reversed the construction process and they are building the structure first, and will complete the court surfacing when the weather warms up. As a result, we can see the structure taking shape.
  - Much excitement in the pickleball world—both locally and nationally.
  - Thanked Brad Tuininga, Executive Director of SVC Foundation, for his leadership on the process and Tim Wheeler for his time and expertise on the project.
  - Study Item today for the Board to consider our recommendation to name the Pavilion for our generous donor, Claude Blackburn, who donated \$1.7 million to make the project happen.

### COVID

- As reported last month, we will fully open with in-person services for all offices beginning April 4, the first day of Spring Quarter.

- We will continue to increase in-person instruction as student-demand indicates.
- Expect that hybrid instruction will continue to be a popular means for instruction.
- Implemented the Governor's masking policy March 14.
- The Governor's Office has not updated the Higher Education protocols, so there may be further changes in the months ahead.
- It is a complex policy to implement, as the Governor distinguishes between state employees and students, as well as members of the community who come to our sites.
  - In the most simplified form, masks are not required outdoors or when employees are gathered where there are no students or the general public.
  - In situations where students or the general public are included, employees must wear masks.
    - Examples include classrooms and labs and public spaces such as Lewis Hall on the Mount Vernon Campus and Oak Hall on the Whidbey Island Campus.
- We will continue to monitor COVID cases on a weekly basis, as well as recommendations from the CDC, Governor's Office, and our local county health departments and adjust accordingly.
- Members of the College community have been patient, especially given the different applications of the policy across the different sectors of our external community

### Commencement

- We have made the decision to hold in-person commencement activities in June.
  - The San Juan Center ceremony will take place on Wednesday, June 15.
  - Two ceremonies will take place on the Mount Vernon campus on Thursday, June 16.
  - The Whidbey Island Campus ceremony will take place on Friday, June 16 at Oak Harbor High School.

### SPARC

- In the Board's Consent Agenda today is a letter from the board chair of SPARC. Representatives from SPARC were invited to the College last week and met with College staff to identify mutual interests and identify a path forward for resolution.
- Dr. Keegan will keep the Board apprised of progress as the process plays out.

### Trustee Re-appointment

- Received notification last week that Megan Scott O'Bryan was unanimously approved by the Senate to serve a second term on the Board.

- Thanked Megan for her excellent service, friendship, her leadership of the presidential search process, and her willingness to continue to serve.

### Presidential Search

- Thanked and complimented the members of the Presidential Search Advisory Committee for their thoughtful work, and their commitment to the search process, as well as their willingness to spend time on a weekend for interviews and evenings and weekends reviewing application materials.
- Thanked Lisa Radeleff for going above and beyond in helping to make the Presidential search process happen, and a process that treated the candidates with respect and reflected well upon the College.

### 5. Board of Trustees/ACT

Kathryn Bennett reported:

- She has been asked to serve on ACT's Finance and Budget Committee. The Committee prepares and presents budget and dues recommendations for approval at the annual business meeting.

Mariko Doerner reported:

- Attended the February 16 Foundation Board of Governors' meeting.
  - Received information on the Eva Gordon Endowment. Some members of the Foundation contacted the estate to find out her areas of interest and one was in fire technology, voted on awarding \$26,000 for equipment for the Fire Technology Program.
  - Received an update on scholarships and information on a new scholarship that is the result of a significant donation.
  - Raised \$27,000 for the May Athletic Auction.
  - Annual Pickleball Tournament has been named for Dr. Keegan.

### VI. Study Items:

1. Recommendation of Resolution 22-01, Naming Pickleball Pavilion.

Presented to the Board for study, this item will be brought to the Board for action at the May meeting.

2. Recommendation of Revision 132D--310-005 and to WAC 132D-150-510 through 580

Dr. Keegan reported that as the Board is aware, last year a number of revisions were made to the Code of Student Conduct, many due to law changes. This year continued review of WACs and policies. The WACs recommended for revision are the result of that review. These changes will be presented to the Board for approval at the May meeting.

## VII. ACTION ITEMS

### 1. Associates in Applied Science Degree in Medical Billing and Coding

It was moved by Kathryn Bennett and seconded by Megan Scott O'Bryan to approve the Associates in Applied Science Degree in Medical Billing and Coding as presented, effective 2022-2023 Academic Year.

MOTION PASSED UNANIMOUSLY.

### 2. Recommendation of Tenure – Allen Baros

It was moved by Megan Scott O'Bryan and seconded by Kathryn Bennett to approve the granting of tenure to Allen Baros, English instructor, effective Fall Quarter 2022.

MOTION PASSED UNANIMOUSLY.

### 3. Recommendation of Tenure – Aaron Klesick

It was moved by Ozell Jackson and seconded by Mariko Doerner, to approve the granting of tenure to Aaron Klesick, Automotive Technology instructor, effective Fall Quarter 2022.

### 4. Recommendation of Tenure – Angela Logan

It was moved by Kathryn Bennett and seconded by Mariko Doerner to approve the granting of tenure to Angela Logan, Communication Studies instructor, effective Fall Quarter 2022.

MOTION PASSED UNANIMOUSLY.

### 5. Recommendation of Tenure – Elizabeth (Libby) Sullivan

It was moved by Megan Scott O'Bryan and seconded by Kathryn Bennett to approve the granting of tenure to Elizabeth (Libby) Sullivan, Librarian, effective Fall Quarter 2022.

MOTION PASSED UNANIMOUSLY.

Kathryn Bennett conveyed her thanks to the tenure review committees for their work and all that goes into the tenure review process.

## VIII. PUBLIC COMMENT

No requests.

## IX. NEXT REGULAR MEETING

May 10, 2022, 4:30 p.m., Study Session at 3:30 p.m.

## X. EXECUTIVE SESSION

The Chair announced that the Board would convene into Executive Session in order to evaluate the qualifications of applicants for public employment. She stated that she anticipated that the discussion would take one hour and that the Board intended to take action when they returned to open session.

Convened into Executive Session at 5:02 p.m.

## XI. OPEN SESSION

The Chair reconvened the meeting into open session at 7:25 p.m. and asked for a motion.

It was moved by Megan Scott O'Bryan and seconded by Mariko Doerner that the Board of Trustees authorize Kathryn Bennett to enter into negotiations with Dr. Christopher Villa to serve as the next President of Skagit Valley College with terms satisfactory to both parties.

The Chair asked for a roll call vote: Kathryn Bennet: aye; Megan Scott O'Bryan: aye; Flora Perez-Lucatero: aye; Ozell Jackson: aye; Mariko Doerner: aye.

## MOTION PASSED UNANIMOUSLY

The Chair thanked all of the applicants and the members of the Presidential Search Advisory Committee, stating that she is grateful to all and for the work that has been done.

XII. ADJOURNMENT

There being no further business, this meeting was adjourned at 7:26 p.m.

---

Flora Perez-Lucatero, Chair

---

Dr. Thomas A. Keegan, President  
Executive Secretary to the Board