

## Glossary of TIX Terms

For purposes of this Title IX Grievance Procedure, the following terms defined as follows:

**“Advocate”** Employees at the college who are assigned to help SVC “complainants” or “respondents” to understand and navigate the Title IX process and who may provide “supportive measures”.

- Contact any Maxient Team Member or any SVC counselor

Report	Lead	Contact Information
CARE	Sandy Jordan- <i>Title IX Coordinator</i>	<a href="mailto:sandy.jordan@skagit.edu">sandy.jordan@skagit.edu</a> 360.416.7923
CONDUCT	Brian Murphy- <i>Director of Student Life</i>  Leah Eberle- <i>Assistant Director, Student Life</i>	<a href="mailto:brian.murphy@skagit.edu">brian.murphy@skagit.edu</a> 360.416.7690  <a href="mailto:leah.eberle@skagit.edu">leah.eberle@skagit.edu</a> 360.679.5303
TITLE IX	Sandy Jordan- <i>Title IX Coordinator</i>  Carolyn Tucker- <i>Associate Vice President of HR/EEO</i>	<a href="mailto:sandy.jordan@skagit.edu">sandy.jordan@skagit.edu</a> 360.416.7923  <a href="mailto:carolyn.tucker@skagit.edu">carolyn.tucker@skagit.edu</a> 360.416.7679
SAFETY & SECURITY	Scott Snider- <i>Director of Security and Emergency Management</i>	<a href="mailto:scott.snider@skagit.edu">scott.snider@skagit.edu</a> 360.416.7776
BIAS	Yadira Rosales- <i>Associate Vice President of Equity &amp; Inclusion</i>	<a href="mailto:yadira.rosales@skagit.edu">yadira.rosales@skagit.edu</a> 360.416.7930
CAMPUS HOUSING (CVV)	Griffin Uchida- <i>Director of Residence Life</i>	<a href="mailto:griffin.uchida@skagit.edu">griffin.uchida@skagit.edu</a> 360.416.7967
SVC COUNSELING	<a href="https://www.skagit.edu/student-resources/counseling-career-center/counseling-services/">https://www.skagit.edu/student-resources/counseling-career-center/counseling-services/</a>	<a href="mailto:counselingandadvising@skagit.edu">counselingandadvising@skagit.edu</a> 360.416.7654

**“Consent”** means knowing, voluntary, and clear permission by word or action, to engage in mutually agreed upon sexual activity. Each party has the responsibility to make certain that the other has consented before engaging in the activity. For consent to be valid, there must be at the time of the act of sexual intercourse or sexual contact actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact.

A person cannot consent if they are unable to understand what is happening or are disoriented, helpless, asleep, or unconscious for any reason, including due to alcohol or other drugs. An individual who engages in sexual activity when the individual knows, or should know, that the other person is physically or mentally incapacitated has engaged in nonconsensual conduct. Intoxication is not a defense against allegations that an individual has engaged in nonconsensual sexual conduct.

**“Complainant”** means an individual alleged to be the victim of conduct that could constitute Sexual

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Harassment.

**“Respondent”** means an individual reported to be the perpetrator of conduct that could constitute Sexual Harassment.

**“Formal Complaint”** means in writing submitted by the Complainant or signed by the Title IX coordinator alleging Sexual Harassment against a Respondent and requesting that Skagit Valley College conduct an investigation.

**“Education Program or Activity”** includes locations, events, or circumstances over which Skagit Valley College substantial control over both the Respondent and the context in which the alleged Sexual Harassment occurred. It also includes any building owned or controlled by a student organization officially recognized by Skagit Valley College.

**“Grievance Procedure”** is the process Skagit Valley College uses to initiate, informally resolve, and/or investigate allegations that an employee or student has violated Title IX provisions prohibiting sexual harassment.

**“Sexual Harassment,”** for purposes of these Title IX Grievance Procedures, Sexual Harassment occurs when a Respondent engages in the following discriminatory conduct on the basis of sex:

1. **Quid pro quo harassment.** A Skagit Valley College] employee conditioning the provision of an aid, benefit, or service of the Skagit Valley College on an individual’s participation in unwelcome sexual conduct.
2. **Hostile environment.** Unwelcome conduct that a reasonable person would find to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to Skagit Valley College’s educational programs or activities or Skagit Valley College employment.
3. **Sexual assault.** Sexual assault includes the following conduct:
  - a) **Nonconsensual sexual intercourse.** Any actual or attempted sexual intercourse (anal, oral, or vaginal), however slight, with any object or body part, by a person upon another person, that is without Consent and/or by force. Sexual intercourse includes anal or vaginal penetration by a penis, tongue, finger, object, or oral copulation by mouth to genital contact or genital to mouth contact.
  - b) **Nonconsensual sexual contact.** Any actual or attempted sexual touching, however slight, with any body part or object, by a person upon another person that is without Consent and/or by force. Sexual touching includes any bodily contact with the breasts, groin, mouth, or other bodily orifice of another individual, or any other bodily contact in a sexual manner.
  - c) **Incest.** Sexual intercourse or sexual contact with a person known to be related to them, either legitimately or illegitimately, as an ancestor, descendant, brother, or sister of either wholly or half related. Descendant includes stepchildren, and adopted children under the age of eighteen (18).
  - d) **Statutory rape.** Consensual intercourse between a person who is eighteen (18) years of age or older, and a person who is under the age of sixteen (16).
  - e) **Domestic violence.** Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Washington, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the State of Washington, RCW 26.50.010.
  - f) **Dating violence.** Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person (i) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (ii) where the

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existence of such a relationship shall be determined based on a consideration of the following factors:

- i. The length of the relationship;
- ii. The type of relationship; and
- iii. The frequency of interaction between the persons involved in the relationship.

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- g) **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (i) fear for their safety or the safety of others; or (ii) suffer substantial emotional distress.

**“Summary Suspension”** means an emergency suspension of a student Respondent pending investigation and resolution of disciplinary proceedings pursuant to the procedure and standards set forth in WAC 132D-150-310.

**“Supportive Measures”** are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or Respondent regardless of whether the Complainant or the Title IX Coordinator has filed a Formal Complaint. Supportive Measures restore or preserve a party’s access to Skagit Valley College’s education programs and activities without unreasonably burdening the other party, as determined through an interactive process between the Title IX Coordinator and the party. Supportive Measures include measures designed to protect the safety of all parties and/or Skagit Valley College’s educational environment and/or to deter Sexual Harassment or retaliation. Supportive measures may include, but are not limited to, (i) counseling and other medical assistance, (ii) extensions of deadlines or other course-related adjustments, (iii) modifications of work or class schedules, (iv) leaves of absence, (v) increased security or monitoring of certain areas of campus, and (vi) imposition of orders prohibiting the parties from contacting one another in housing or work situations. Determinations about whether to impose a one-way no contact order must be made on a case-by-case basis. If supportive measures are not provided, the Title IX Coordinator must document in writing why this was clearly reasonable under the circumstances.

**Supportive measures may also be “timely warnings”-**

**“Timely Warnings”** CLERY ACT-FEDERAL TIMELY WARNING REPORTING OBLIGATIONS Victims of sexual misconduct should also be aware that ***College administrators must issue immediate timely warnings for incidents reported to them that are confirmed to pose a substantial threat of bodily harm or danger to members of the campus community.*** The College will make every effort to ensure that a victim’s name and other identifying information is not disclosed, while still providing enough information for community members to make safety decisions in light of the danger. The reporters for timely warning purposes are exactly the same as detailed at the end of the above paragraph. For more information on Clery Act reporting requirements please contact the Director of Security.