

MINUTES OF THE BOARD OF TRUSTEES MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
Tuesday, October 11, 2022
4:30 p.m.

BOARD MEMBERS IN ATTENDANCE:

Ms. Megan Scott O'Bryan – Chair

Ms. Mariko Doerner – Vice Chair

Ms. Kathryn Bennett

Mr. Ozell Jackson III

Ms. Flora Lucatero

Dr. Christopher Villa, President & Executive Secretary to the Board

I. CALL TO ORDER

The meeting was called to order at 4:34 p.m.

II. DECLARATION OF A QUORUM

The Chair, Megan Scott O'Bryan, recognized that a quorum of Board members was present.

III. INTRODUCTION OF GUESTS

Dr. Villa introduced new SVC employees:

- TANNA BAKER – FOUNDATION COORDINATOR
Foundation/College Advancement – Start Date: 7/1/22
- JAMIE BETZ – INSTITUTIONAL PLANNING & BUDGET MANAGER
Administrative Services – Start 9/1/22
- LIN BOYDSTUN – I-BEST INSTRUCTOR
Basic Education for Adults – Start Date: 9/1/22
- NGUYEN DAO – ADULT BASIC EDUCATION, ENGLISH INSTRUCTOR
Basic Education for Adults – Start Date: 9/1/22
- JESSICA DEAN – INSTRUCTIONAL DESIGN AND eLEARNING
SPECIALIST
eLearning – Start Date: 9/16/22
- MADELEINE DUPUY – ENVIRONMENTAL CONSERVATION INSTRUCTOR
Academic, Arts & Sciences – Start Date: 9/1/22
- ED GLESS – AUTOMOTIVE INSTRUCTOR
Professional & Technical – Start Date: 9/1/22

- MICHELLE HEITMANN – DIRECTOR OF BUSINESS AND COMMUNITY EDUCATION
Office of Instruction – Start Date: 7/1/22
- GARRETT KELLEY – ENGINEERING INSTRUCTOR
Academic, Arts & Sciences – Start Date 9/1/22
- MAXIMUS KIEHN – MAINTENANCE CUSTODIAN
Facilities – Start Date: 9/1/2022
- BRITTANY KNUTSON – DEPARTMENT OF COMMUNICATIONS STUDIES -
INSTRUCTOR
Academic, Arts & Sciences – Start Date 9/1/22
- DAVID MARSH – MAINTENANCE SUPERVISOR
Facilities – Start Date: 6/16/22
- PRYDE MATHEWSON – FISCAL SPECIALIST - GRANTS
Business Office – Start Date: 8/1/22
- MONIQUE MCVEIGH – OFFICE ASSISTANT
Academic, Arts & Sciences – Start Date 8/16/22
- CAITLIN MILLARD – CAMPUS VIEW VILLAGE - RESIDENCE LIFE COORDINATOR
Foundation/College Advancement – Start Date: 7/18/22
- LACY OWEN – ENGLISH INSTRUCTOR
Academic, Arts, & Sciences – Start Date: 9/1/22
- DANIEL PENA – ADULT BASIC EDUCATION, ENGLISH INSTRUCTOR
Basic Education for Adults – Start Date: 8/31/22
- SCOTT PETERSEN – DIRECTOR BUSINESS OFFICE/CONTROLLER
Business Office – Start Date: 10/1/22
- KATHLEEN PETRZELKA – DIRECTOR OF PHILANTHROPY
Foundation/College Advancement – Start Date: 8/1/22
- LUCY ROCHA – ACCOUNTING MANAGER
Business Office – Start Date: 9/1/22
- DARLENE SNIDER – DEAN OF ENROLLENT SERVICES & VETERANS EDUCATION
Student Services - Start Date: 7/18/22
- BRIANNA SOMMER – ALLIED HEALTH INSTRUCTOR
Allied Health - Start Date: 9/1/22
- NATHANIEL SORIA – DIGITAL CONTENT SPECIALIST
College Advancement – Start Date: 8/16/22

- JOSH STEINAGEL – DUAL CREDIT OUTREACH SPECIALIST
Dual Credits Programs - Start Date: 9/16/22
- LINDA SUMMERS – TRiO GRANT NAVIGATION COORDINATOR
TRiO Student Support Services – Start Date: 8/1/22
- GRACE VIVANCO – ADVISING AND DISABILITY ACCESS SERVICES PROGRAM
COORDINATOR
Start Date: 9/16/22
- MATT WILLIAMS – WELDING INSTRUCTOR
Professional & Technical – Start Date: 9/1/22

IV. CONSENT AGENDA

1. Board Meeting Minutes – June 14, 2022
2. Special Board Meeting Minutes – June 22, 2022
3. Special Board Meeting Minutes – September 9, 2022
4. Skagit/Islands Head Start Report

It was moved by Kathryn Bennett and seconded by Mariko Doerner to approve the Consent Agenda as presented.

MOTION PASSED UNANIMOUSLY.

V. COLLEGE REPORTS

1. ASSVC

Haeun Kim, ASSVC President Mount Vernon Campus reported:

- All Student Government positions are filled with 10 members at the Mount Vernon Campus and 4 members at the Whidbey Island Campus.
- Planning an ASSVC President's Roundtable to take place fall quarter. It will be an opportunity for club leaders to connect, network, plan events and share concerns.
- The Mount Vernon ASSVC had three funding requests at their first meeting, funding for Campus Christian Fellowship, Office of Student Equity and Inclusion to support the community Mariachi event and the South Asian Student Club to support the Diwali event in October.

2. SVCFT – No report

3. WPEA – Lance Levensen

- WPEA members have ratified the recent bargained contract. They will now shift focus to the Legislature to get the contract fully funded. They have also started working on better compensation for their members. Lance gave examples of the wage compression issue and expressed the need to work together to send a unified message to our Legislative Representatives of the need for better compensation for WPEA members.

4. President's Report

College Capital Projects:

- New Commons (Library/Culinary) Building Design – Contract with the Architect being finalized. Design likely to start mid-October.
- Whidbey Veterans Lounge and Coffee Lounge – Under Construction.

Legislative Report

- Four Goals – 2023-25 Budget Request (SBCTC):
 - Provide Fully Funded, Competitive Compensation (\$157 million)
 - Advance Equity, Diversity and Inclusion (\$26 million)
 - Support Workforce Development Programs (\$77 million)
 - Expand Learning Technology (\$93 million)

Advancement

Foundation Update

- SVC Foundation Board of Governors met on Wednesday, September 21st at the Swinomish.
- Karin Williams officially retires on October 31st.
 - Karin has worked for the Foundation for 6 ½ years and she has done a remarkable job tracking, maintaining and managing the finances. Additionally, she has developed extensive training manuals, calendars and notes that will set up Kathy Eldred for success.
- 2021-2022 Fundraising Results were presented to the Foundation Board.
 - The Foundation raised almost \$1.5 million (\$500,000 over goal); \$3 million with the Pickleball Pavilion included.
 - The Foundation currently rank 2nd in the State among Community & Technical College Foundations with total funds raised (behind Clark College who have 21 staff and a \$100 million endowment).

Awards & Scholarships

- Brad Tuininga is finalizing a \$250,000 scholarship with the Northwest Portland Area Indian Health Board for our new Dental Health Aid Therapy (DHAT) program students.

Events

- The 34th Annual Ford Golf Tournament took place on Friday, September 16th and welcomed 208 golfers.
 - The tournament grossed over \$85,000
- Dr. Villa's Welcome Event (Mount Vernon) was on Thursday, September 22nd in the Dave Duvall Pavilion (Gymnasium).

- The event was attended by over 250 people and was a HUGE success!
- Dr. Villa's Welcome Event (Whidbey Island) will be on Tuesday, November 8th, 6:00 – 7:30 pm (after the Trustee meeting) at the Whidbey Island Campus.

Campus View Village

- Campus View Village had a successful opening weekend, orientation, and kickoff cook out. They are at full capacity for Fall Quarter with a sizable wait list for both males and females for the first time in many years.

Marketing and Communications

- New electric marquee college sign is live.

International Programs

- The International Programs Department enrolled 48 students for fall quarter, 20 of those students are international athletes playing for SVC.
- Current international students are from: China, Japan, England, Scotland, Thailand, France, Korea, Hong Kong, Ecuador, Canada, Congo, Taiwan and Vietnam.

Administrative, Instructional & Student Services

Security

- The Emergency Operations Center (EOC) training with the Dr. Villa will begin in October (October 12th first meeting).

Bookstore

- Started Grab and Go food services within the bookstore while looking to reopen Student Grounds by the end of October. Holding meetings with culinary and instruction concerning the “backdoor” bakery and their possible role as we start to kick off food service at a larger scale.

COVID Office

- Fall Quarter cases have decreased by 70% compared to Spring Quarter levels for both students and staff.

Instruction

- Enrollment into Basic Education for Adults, which serves students seeking English Language Acquisition, High School Credentials, and transitional courses, is up 30% compared to last year. Much of this growth is in English Language Acquisition.

Office of Student Services

- Intake Revision
 - Over the next year, Student Services will be revising the enrollment and intake process to provide a more streamlined experience for students. This will include fewer application steps and a more holistic orientation to address and support

students in their placement, registration, and account activation processes. They intend to launch a fully revised process by next Fall 2023.

Community Outreach

- The Outreach team continues to support community partnerships by attending events and presenting SVC information with partners, participating in more than 12 events in September!
- They are collaborating with the Dual Credit team and have scheduled the Fall High School Counselor/Partner luncheon on Friday, November 4th.

El Grito

- The Outreach team, in collaboration with CAMP, Office of Student Equity & Inclusion, the Marketing Department, and the Office of Diversity, Equity, and Inclusion, hosted “El Grito”—a wildly successful event to celebrate Mexican Independence Day. This event had more than 600 people in attendance, including the Mexican Consulate, with a social media reach to an additional 50,000 people!

Intake & Processing

- Enrollment Services processed and admitted 2463 applications for Fall quarter, in which 1157 new students were enrolled. This represents a 47% yield rate for Fall 2022

Counseling & Advising

- The Counseling and Advising team doubled registration slots in the final two weeks of the Cardinal Take-Off group registration sessions in order to accommodate as many incoming students as possible. They also held drop-in registration from 1:30-8:30 pm on Wednesday, September 21 with steady traffic throughout, to support students’ enrollment in the first week.

Financial Aid

- The Financial Aid Office received 2950 FAFSA/WASFA applications for the 2022-2023 aid year. Of those received, 2,063 have been reviewed, and 1,583 have been awarded!

Athletics: Fall Sports

Volleyball

- Coach Joe Amaral is beginning his 3rd year as the Head Coach of the Women’s Volleyball program. This program is coming off a record tying 2nd place finish in the entire NWAC a year ago. They are off to an 8-2 start, tied for 1st place in the North Division. The program has had 2 Player of the Week honorees including: Kenna Flynn and Libby Miller.

Women’s Soccer

- Coach Tony Savoy begins his 7th season as the Head women’s Soccer coach. Last season they finished in the Top 3 of the North Region and made it to the 2nd round of

the NWAC Championships. The program is off to a 2-1-1 start and tied for 2nd place in the North Division.

Men's Soccer

- Coach Richard Henderson begins his 1st season as the Head Coach. He has put together a competitive roster in less than 2 months on the job. Coach was able to recruit a roster of 30 young men with 13 of those students being international students. Currently, they are 7-2-1 tied for 1st place in the North Division and are receiving National recognition among 2-year Colleges. The program has had 2 Player of the Week honorees including: Masaya Nitta & Hugo Mariage.

Men's Golf

- Head Coach Daniel Graber begins his 21st season as the head of the Golf Program. This programs' competitive season will begin in the Spring, but they will have a few practice tournaments throughout the fall. We look forward to Coach putting together a competitive roster for both Men and Women's golf programs.

Athletic Department

- The Athletic Department has two specific areas in which we are trying to raise over \$100,000 to support student-athlete scholarships that include:
 - The Skagit Valley Harvest Pickleball Tournament, October 28-30th. Over 270 people have signed up for the tournament.
 - The Annual SVC Athletic Auction will be held Saturday, February 4th at the Swinomish Hotel and Casino.

Student Life

- Convocation was held outside in beautiful campus settings at both MV and WIC, led with an Eagle Drum Blessing from our Native elders. The weather could not have been better, and the event was a well-attended and well-received marker to another new academic year. Next year, we plan to host the event on or after the 1st day of classes and host convocation on separate days for each campus.
- The Whidbey Island Campus Coffee Shop and student lounge areas are under construction with a target finish date of December 10th. They are in the process of getting a vendor for the space and hopeful to open in January with the start of winter quarter.

Student Equity and Inclusion

- Come celebrate Diwali on October 24th from 4 – 6 pm in the Cardinal Center Lobby. This event is in collaboration with South Asian Student Club.

CAMP – College Assistance Migrant Program

- CAMP has recruited and onboarded 27 students into our 2022-2023 cohort. Our goal is to reach the required 35 by the end of winter quarter.

Veterans Education

- 123 students utilized veteran's education benefits spring quarter, estimating \$137k about in tuition!

TRIO Student Support Services

- TRIO wrapped up their 2021-2022 year with great engagement- they met the needs of 229 students through the year with advising, tutoring, transfer guidance, and university visits and 2022-2023 is looking equally strong.

President's Office

- Twelve faculty and staff are attending the HACU conference to engage in best practices and strategies related to achieving our HSI designation.

Dr. Villa shared three takeaways from the conference:

1. Advocate for more professional development opportunities.
2. Advocate for more funding for HSI's as we move from emerging HSI to HSI.
3. Partner with existing HSI's to secure funding for the USDA to support students from rural areas and in particular, migrant students.

Dr. Villa thanked everyone for making his transition so positive and thanked the board for their support.

VI. BOARD OF TRUSTEES/ACT

- Ozell Jackson attended the Trustee Tuesday on September 13, 2022. He reported that the New Director for the State Board, Paul Francis, discussed 10 challenges facing Washington State Community Colleges.
- Kathryn Bennett expressed her appreciation for Mary Ellen and Head Start and the great resources available for families.

VII. PUBLIC COMMENT

No requests were submitted.

VIII. NEXT REGULAR MEETING

November 8, 2022, 4:30 p.m., Whidbey Island Campus

IX.. EXECUTIVE SESSION

The Chair announced that the Board would convene into Executive Session in order to review the performance of a public employee. She stated that she anticipated the Executive Session

would take 15 minutes and that the Board does not intend to take action when they returned to open session.

Convened into Executive Session at 5:24 pm

X. OPEN SESSION

The Chair reconvened the meeting into open session at 6:08 p.m.

XI. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:10 p.m.

Megan Scott O'Bryan, Vice Chair

Dr. Christopher Villa, President
Executive Secretary to the Board