

PETITION FOR FINANCIAL AID REINSTATEMENT

Check this box if you are also petitioning for Academic Reinstatement:

Student Name _____

Student ctcLink Number _____

Current Degree or Certificate Program _____

I am petitioning reinstatement for:	<input type="checkbox"/> Summer	<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring
-------------------------------------	---------------------------------	-------------------------------	---------------------------------	---------------------------------

UPCOMING QUARTER ENROLLMENT PLAN – To be completed with your advisor

Class 1: _____ Class 3: _____ Class 5: _____
 Class 2: _____ Class 4: _____ Class 6: _____

In order to establish and maintain financial aid eligibility, you are expected to meet all Satisfactory Academic Progress (SAP) standards outlined in [SVC's SAP Policy](#). You may petition for reinstatement if unusual or extenuating circumstances beyond your control prevented you from meeting the SAP standards. Instructions for how to complete your petition are noted below:

Your petition must include the following to be accepted by the Financial Aid Office:

- This form, completed by you, and **signed by an advisor**.
- A **typed statement** that includes:
 - **A detailed description of what happened:** Why were you unable to maintain satisfactory progress? Explain the extenuating circumstances that happened and why this prevented you from meeting SAP standards. What was the problem? When did it occur, and how long did it last? Be specific and honest. Note: Dropping your courses to protect your GPA is not an extenuating circumstance that can be considered.
 - **A detailed description of what has changed:** Explain what has changed since the issue occurred that gives you confidence that you'll now be able to meet SAP standards. What corrective measures have you taken or will you take to achieve and maintain satisfactory academic progress? Be specific and confident that your plan is realistic.
- Any other relevant documentation to support your unusual or extenuating circumstance.
 - **If your petition is based on medical circumstances, documentation is required from your healthcare professional to substantiate your circumstance AND addresses your ability to return and carry your course load successfully.**

Additional Factors:

Check the box below if you are petitioning, in part or entirely based on extenuating circumstances related to the campus-wide disruption/closure due to Coronavirus (COVID-19). Please also include a brief explanation in your written statement.

I am petitioning based on COVID-19.

Note: If it is determined that it will take you more than one quarter to meet the SVC SAP standards, you will be placed on an **Academic Plan (PLAN)**. Students on a plan will be monitored each quarter and will be expected to meet the following **quarterly standards**:

- Quarterly GPA of 2.5 or higher
- Successful completion of 100% of your quarterly attempted credits (ex: if you enroll for 12 credits, you successfully complete all 12 credits)

Failure to meet these requirements will result in re-suspension of financial aid.

I hereby certify that I have read and understand the Skagit Valley College [SAP Policy](#).

 Student Signature

 Date

Advisor/Counselor Notes and Checklist:

REQUIRED: <input type="checkbox"/> Qtr Enrollment Plan <input type="checkbox"/> Typed Stmt Reviewed <input type="checkbox"/> Plan for Success included in Stmt <input type="checkbox"/> TRIO rec IF APPLICABLE: <input type="checkbox"/> Medical Docs

 Advisor/Counselor Name

 Advisor/Counselor Signature (REQUIRED)

 Date

SVC FINANCIAL AID OFFICE USE ONLY		
ESK068	Approved based on: <input type="checkbox"/> Past Success <input type="checkbox"/> Time Off from School <input type="checkbox"/> Medical Doc <input type="checkbox"/> Reduced Load <input type="checkbox"/> Advisor Recommendation <input type="checkbox"/> Other: <input type="checkbox"/> Pended <input type="checkbox"/> Denied based on:	INITIALS & DATE: